



August 24, 2026

Mr. Ron Wiederman, P.E.
City Engineer
City of Crest Hill
2090 Oakland Ave
Crest Hill, Illinois 60403

RE: Proposal for Professional Services
Design Services for Watermain Replacement • Burry Circle Drive

Dear Mr. Wiedeman,

On behalf of V3 Companies, we are pleased to submit this agreement for watermain replacement on Burry Circle Drive from Theodore Street to Marlboro Lane. If you find this proposal to be acceptable, the executed copies of this letter, which set forth the contractual elements of this agreement, will constitute an agreement between City of Crest Hill and V3 Companies (V3) for services on this project.

PROJECT UNDERSTANDING

It is our understanding that the City of Crest Hill is requesting the preparation of construction documents for watermain replacement along Burry Circle Drive from Theodore Street to Marlboro Lane. V3 also understands that this project may be broken up into separate contract documents to fit the City’s needs.

Upon contract approval, V3 will proceed with design services and initiate the Illinois Environmental Protection Agency (IEPA) permitting process to support the project’s anticipated schedule. The detailed scope of work is attached, along with the proposed fee schedule, which delineates the services included under this contract.

COMPENSATION

SERVICE	FEE
Construction Documents and Specifications	\$135,655 (Not to Exceed)
Total Project Cost	\$135,655 (Not to Exceed)

TASK	Project Director	Road Project Manager	Design Eng II	Technician	Survey Manager	Survey Crew Chief	Project Man I	Project Sci I	TOTAL HOURS	LUMP SUM COST	TOTAL FEE
FINAL ENGINEERING											
Survey full topo		2		30	8	60			100		16,499
Final Engineering Plans/ Specs/ Cost		25	500	30					555		92,300
IEPA permitting		8	8						16	1200	4,476
CCDD review and Soil Boring review		1					16	45	62	5000	12,364
QA/QC	4	6							10		2,658
Meetings		2	2						4		819
Data Collection and Utility Coordination		10	15						25		4,900
Bid Support		4	4						8		1,638
Hours	4	58	529	60	8	60	16	45	780	Total	\$135,655
Rate	\$292	\$249	\$161	\$188	\$215	\$144	\$181	\$94			
Fee	\$1,166	\$14,419	\$85,127	\$11,250	\$1,723	\$8,654	\$2,897	\$4,219	\$129,455		

We appreciate the opportunity to present this proposal and look forward to working with the City of Crest Hill on this project.

Sincerely,

V3 COMPANIES, LTD.



Kurt Corrigan, P.E.

Vice President of Municipal Services

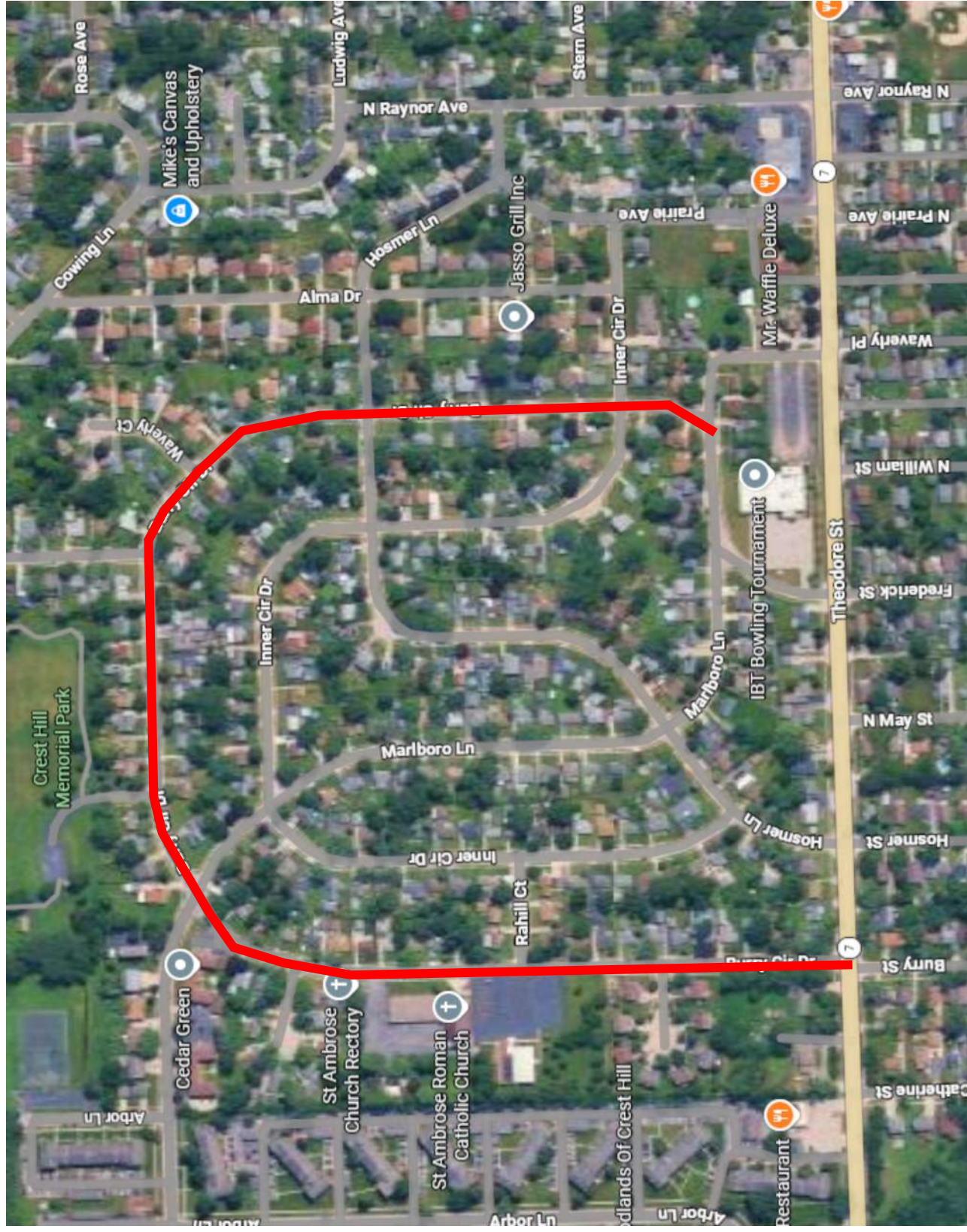
Accepted For:

CITY OF CREST HILL

By: _____

Title: _____

Date: _____



North

Burry Circle Drive Watermain Replacement Limits Map



SCOPE OF SERVICES

BURRY CIRCLE DRIVE WATERMAIN REPLACEMENT PROJECT

SCOPE OF SERVICES – PHASE II ENGINEERING

The following is the scope of services necessary to deliver plans, specifications, and construction estimates to the City of Crest Hill for the Burry Circle Drive watermain replacement project. Phase II Engineering will meet the City's policies, procedures, and guidelines.

FULL TOPOGRAPHIC SURVEY

V3 will perform full topographic survey to meet the City's requirements.

DATA COLLECTION & REVIEW

Items to be provided by the City include the following:

- As-built plans for previous watermain projects adjacent to this project;
- Utility maps for water, sewer, sanitary and private utilities.

FIELD VISITS

The design team will conduct up to two field visits (two V3 team members) to verify and evaluate existing field conditions, including pavement, curb and sidewalk conditions. V3 will also meet with City staff to identify existing water valves to identify how to isolate water service and watermain connections.

CCDD SOIL DISPOSAL EVALUATION

Proposed construction and excavation is not yet defined, but it is assumed that the proposed improvements will generate excess soil, requiring offsite disposal. Therefore, V3 will conduct CCDD Soil Disposal Evaluations in accordance with IL Title 35 Part 1150 Subtitle J: Clean Construction or Demolition Debris to pre-certify project soils for disposal at a CCDD facility. Based on an initial environmental screening of the Source Site, it is assumed the project will be classified as a Potentially Impacted Property (PIP) based on adjacent historic land use. Consequently, project soils will require an Uncontaminated Soil Certification by Licensed Professional Engineer or Licensed Professional Geologist (LPC-663).

Include a note stating that \$X in direct costs has been included for performing soil testing?

UTILITY COORDINATION

Throughout plan development V3 will provide utility coordination. The following is included under this task:

- Submit for a JULIE design request.
- Prepare letters and exhibits as needed to initiate coordination with utility companies within the project corridor.



SCOPE OF SERVICES

BURRY CIRCLE DRIVE WATERMAIN REPLACEMENT PROJECT

- Submit plans to the private utility companies at the preliminary level of completion in order to coordinate any required utility adjustments/relocations. Additional plan submittals at pre-final and final levels of completion will be made as needed for additional coordination of adjustments/relocations.
- Review and identify potential utility conflicts according to the preferred alternative.

PERMITTING WITH IEPA WATERMAIN AND NOI PERMIT

V3 will submit and acquire permits from the IEPA and IDNR. Permit information will be included in the contract bid documents. It is our intent to have the permits secured prior to bidding, therefore this coordination effort will begin as the 30% plans are developed. Associated permit fees will be paid by the City of Crest Hill. We will also fast track the watermain permit with the IEPA. There is a service fee for fast tracking which we have included as a direct cost.

PLANS, SPECIFICATIONS & ESTIMATES

Construction plans and specifications for the proposed improvements will be prepared in accordance to City of Crest Hill and IDOT standards and guidelines at 30% (watermain layout review), 60% (preliminary), 90% (pre-final) and 100% (final) stages. The plans will consist of the following sheets:

- Cover sheet
- Index of sheets/general notes
- Summary of quantities
- Typical sections
- Alignment, ties and benchmarks
- Maintenance of traffic plans and notes as needed
- Erosion and sediment control plans and notes
- Existing condition plans
- Removal plans
- Roadway plan and profile (if needed)
- Watermain plan and profile
- City details
- IDOT details/Construction Details

V3 will prepare quantity computations and engineer's opinion of probable construction costs at the 60%, 90% and 100% stages of the project. The computed quantities will serve as the basis for the Summary of Quantities sheet and the engineer's opinion of probable construction costs.

Specifications and special provisions will be prepared at the 90% and 100% stages of the project. Where a project item contains work, material, unique sequence of operations or any other requirements that are not included in the Standard Specifications for Road and Bridge Construction, Supplemental Specifications and Recurring Special Provisions or BDE Special Provisions, a project specific Special Provision will be written.



SCOPE OF SERVICES

BURRY CIRCLE DRIVE WATERMAIN REPLACEMENT PROJECT

Plans, specifications and estimates will be submitted to the City of Crest Hill for review. All documents will be revised based on comments received from reviewing agencies. A disposition of comments will be prepared with each resubmittal.

Make an assumption on how many construction packages we may have to break the total project scope into?

CONSTRUCTABILITY REVIEWS

Internal constructability reviews will be conducted between the 60% and the 90% submittals. If needed, the project team will meet with City after the constructability review to present their findings and discuss alternative construction methods or construction staging options and cost savings alternatives.

QUALITY ASSURANCE/QUALITY CONTROL

V3 will perform in-house quality control reviews to ensure that plans, specifications, cost estimates, reports and other computations or assumptions, that form the basis for any deliverable, are correct and meet the standards and guidelines for the element or system. These quality control reviews will occur prior to submittal of any deliverable to City. The Project Manager will be responsible for the oversight of the QA/QC procedures and quality control reviews of the documents submitted for the project.

MEETINGS

V3 will attend meetings as required throughout the duration of the project. Anticipated meetings could include, but are not be limited to:

- Watermain Layout Review meeting (1)
- Phase II Progress Meeting with City (1)

BID SUPPORT

During the bidding phase, V3 will:

- Attend the Pre-Bid Meeting (up to two V3 representatives), if necessary.
- Provide responses to bidder questions and answer RFI's that arise during the bidding phase.
- Issue any addendums to prospective bidders as required to interpret or clarify the Bid Documents.

Review the bid proposals and prepare a recommendation of award letter to the City of



Schedule for Burry Circle Drive Watermain Replacement

Task	2026				2027			
	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April
Notice To Proceed from City								
Data Collection & Review								
Topographic Survey								
Concept Design Review								
Preliminary Design								
IDOT Utility Permit Submittal								
Utility Coordination								
Pre-Final PS&E Construction Documents								
Final PS&E Construction Documents								
IEPA Submittal								
City Bidding Target April 2027								