



Agenda Memo

Crest Hill, IL

Meeting Date:	September 14, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	A Resolution approving a professional service agreement for preliminary engineering services Part A for the intersection of Weber Road and Division Street (Section No 26-00062-00-CH) by and between the City of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd for a cost of \$329,987.00.

Summary: Engineering is presenting a proposal for consideration by council to approve an agreement for preliminary engineering services by Christopher B. Burke Engineering, Ltd. to prepare a preliminary intersection design study for the Weber Rd and Division St Intersection.

The City has been awarded funding through Chicago Metropolitan Agency for Planning (CMAP) through the Will County Governmental League (WCGL). The current award is for phase 2 (Design) in FY 2031. This phase 2 cannot begin until after the Phase 1 study is completed, which typically takes 3-4 years for completion. Also, per current funding rules, local funds are to be used to finance the Phase 1 study.

This work was included in the City's 2027 budget and is anticipated to be paid out of the City's MFT allotment.

As the project moves forward, additional funding will be provided for the Phase 3 (Construction) work in future years of the STP program.

Due to the overall cost of the preliminary work the phase 1 is being proposed to Council to be completed in two parts.

Part A work will evaluate existing and future operational, safety, and multimodal needs at the intersection, confirm the improvement needs associated with anticipated traffic growth from nearby planned developments, and develop the technical basis for advancing the preferred intersection improvement concept.

Part B will build upon the work completed in the first phase and is anticipated to finalize the remaining federal phase 1 documentation, preliminary design, environmental coordination and clearances, agency coordination and public involvement.

Part A is anticipated to take 15 months to complete once given the notice to proceed.

Attached is an agreement from Christopher B. Burke Engineering, Ltd to provide preliminary engineering services for part A study and the work will consist of the following.

- Data Collection;
- Topographic Survey;
- Traffic studies;
- Utility identification and coordination;
- Project coordination;
- Weland delineation;
- Preliminary environmental screening;
- Prepare Intersection design alternatives;
- Preliminary design;
- Collection of supporting project documentation.

Recommended Council Action: A Resolution approving a professional service agreement for preliminary engineering services, Part A for the intersection of Weber Road and Division Street (Section No. 26-00062-00-CH) by and between the City of Crest Hill, Will County, Illinois and Christopher B. Burke Engineering, Ltd for a cost of \$329,987.00.

Financial Impact:

Funding Source: MFT

Budgeted Amount: \$330,000.00

Cost: \$329,987.00

Attachments:

Resolution-IDOT BLR 09110

BLE-05530-Divison-Weber_CBBEL_Signed-Contact

Exhibit A-Crest Hill Division at Weber PH 1 Part A.082426

12-26-0015 Division St 2026 STP-L Award Letter

EXH 1_Division Concept-2025-11-21