



City Council Agenda Memo

Crest Hill, IL

Meeting Date:	1/18/23
Submitter:	Mark Siefert, Director of Public Works
Department:	Public Works
Agenda Item:	Request approval to have AIS (All Information Services) on site for three days a week for no change in price.

Summary:

When the former IT director for the City of Crest Hill resigned, AIS was chosen and subsequently approved by city council as the IT provider. After a few weeks of them being on site five days per week it was decided to have them on site only two days per week. With them being on site for only two days per week there are issues happening on Tuesday that are having to wait two to three days before they are being completed. The current AIS schedule is Monday and Thursday. With Council's approval I would like to have AIS on site three days per week. This change would not result in any additional cost to the city as the current amount of block hours would cover this.

As we get closer to the move to the new city center it may be beneficial to look into having AIS on site four days per week. Between the new police software, new computer set ups, printers, door locks, as well as the overall move having IT onsite for a substantial portion of the week would help staff immensely. This cost would be \$18,000 per month.

Recommended Council Action:

To approve a change to the current agreement with AIS to have a technician onsite for three days per week and bring back to council an amendment to the contract when we get closer to the move date for more IT services.

Financial Impact: n/a

Funding Source:

Budgeted Amount:

Cost:

Attachments: