



Agenda Memo

Crest Hill, IL

Meeting Date: September 22, 2025
Submitter: Blaine Wing, City Administrator
Department: Administration
Agenda Item: Projector Project – Council Chamber

Summary: Staff reached out to three (3) Audio/Video vendors to discuss installing a laser projector hanging from the ceiling and projecting images onto a screen on the wall. We originally thought the screen would need to be mechanical, but after talking with the vendors, a fixed 164” diagonal screen (directly mounted to the wall) is more economical and won’t have maintenance issues.

As the brightness of the lights in the Council Chambers can be lowered, the vendors recommended a projector with at least 8,000 lumens. While there are two (2) options, both will provide the necessary brightness that PowerPoint and other presentations will typically use, thus the slightly lower 8,000 lumens (Epson), vs. the more expensive 8,200 lumens (Panasonic) is recommended.

The final solutions have both a hardwired connection to the projector as well as a wireless connection. The lower-priced proposal re-purposes some of the equipment that we currently own, thus resulting in part of the reason for their lower cost.

Finally, on Monday, I, along with the vendor representative, Stuart Soifer, will walk through what is being proposed and how the solution will work.

Recommended Council Action: Approve the proposal with ACP CreativIT in the amount \$15,897, as well as authority up to \$5,000 for electrical work.

Financial Impact:

Funding Source: General Fund

Budgeted Amount: \$0.00

Cost: \$15,897 for Projector & Screen Project and up to \$5,000 for electrical work.

Attachments:

- ACP CreativIT Proposal \$15,897.00
- Forte Proposal \$23,275.00