



Agenda Memo

Crest Hill, IL

Meeting Date:	February 24, 2025
Submitter:	Christine Vershay-Hall & Tony Graff, Interim City Administrator
Department:	Clerk's & Administration Dept.
Agenda Item:	Discussion for Consideration to Amend Business & Burglar Alarm License Late Penalty Fees

Summary:

On February 18, 2025, at the City Council meeting there was a request by four (4) Business Owners to waive the penalty fees for their business license and their commercial alarm.

Background 2024:

The City Council approved a Resolution to create a Tier Structure for the Late Penalty Fee with an incentive to motivate compliance by creating a discount structure along with a Late Penalty Fee Notice from February 1st to 28th. Any penalty fee paid beginning on March 1st will receive a 75% discount, April 1st 50% discount and May 1st 25% discount and after June 1st no discount. Furthermore, after June 1st the business license expires shall be subject to Administrative Code Enforcement citation. (See Attached Resolution #1209)

Recommended Council Action:

After talking to the staff, if the council would like to make a change to the ordinance, the suggestion is to have the change become effective on January 1, 2026. Furthermore, the suggestion is to have no fees being waived for the 2025 business/burglar applications, please follow the current ordinance.

Financial Impact:

Funding Source: NA

Budgeted Amount: NA

Cost: NA

Attachments:

Resolution #1209

Aging Report 2024 with Tiers.