



Agenda Memo

Crest Hill, IL

Meeting Date:	September 2, 2025
Submitter:	Blaine Wing, City Administrator
Department:	Administration
Agenda Item:	Discussion-Recommendating Approving a Public Works Director Recruitment Firm

Summary: Following presentations from the two (2) finalists, staff contacted references. Comments were positive for both firms and staff is comfortable with either firm overseeing the recruitment for the City's next Public Works Director.

On Monday, August 29, 2025, staff presented a matrix highlighting the strengths and weaknesses of each firm, as well as the overall costs. City Council then provided direction to proceed to hire LocalGov Staffing Solutions, LLC.

Recommended Council Action: Approved the attached resolution and agreement.

Financial Impact:

Funding Source: General Fund

Budgeted Amount: Not budgeted, but funds are available.

Cost: \$17,100 + advertising costs not to exceed \$750.

Attachments: Resolution and Agreement