



City Council Agenda Memo

Crest Hill, IL

Meeting Date:	June 19, 2023
Submitter:	Maura Rigoni, AICP, Interim Planner
Department:	Community & Economic Development
Agenda Item:	Approve an Ordinance for a Special Use Permit Banquet Facility

Summary: James Sankey presented the request for a special use permit for a banquet facility to operate Events and Venues by James at the City Council Work Session on June 12, 2023. At that meeting, the City Council discussed the proposal for the property located at 21113-21121 Division Street. The attached ordinance includes the six (6) conditions recommended by the Plan Commission. To conclude the discussion, the Council affirmatively voted 6-0 to authorize the preparation of the necessary ordinance and place the Ordinance on a future City Council meeting agenda for final action and ordinance approval.

The conditions are as follows:

1. Consumption of alcohol on the property, both inside and outside the building, is prohibited.
2. Review and approval of a security plan by the Crest Hill Police Department.
3. Occupancy of the events space and the area associated with Cheesecakes by James shall be limited to a total of seventy-five (75) people.
4. All events must conclude by 10 PM with the facility being closed by 11 PM.
5. There shall be no preparation of food on-site, with the exception of cheesecakes/desserts. All other food may be catered.
6. At no time shall any door to the outside of the property be propped open.

Recommended Council Action: If the Mayor and City Council are amenable to the Events and Venues by James special use permit request, I would ask that you approve the special use Ordinance subject to the Findings of Fact, including the six (6) conditions provided in the Ordinance.

Financial Impact: N/A

Funding Source:

Budgeted Amount:

City Council

Attachments: Special Use Ordinance