

RESOLUTION NO. _____

**A RESOLUTION DESIGNATING CARRON JOHNSHON AS THE ILLINOIS
MUNICIPAL RETIREMENT FUND (IMRF) AUTHORIZED AGENT FOR THE CITY
OF CREST HILL**

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, the Illinois Municipal Retirement Fund ("IMRF") is created under Article 7 of the Illinois Pension Code, 40 ILCS 5/7-101 et. Seq.; and

WHEREAS, the City of Crest Hill is an IMRF Employer, and as such, is required to follow the rules, regulations, and guidelines of IMRF; and

WHEREAS, the IMRF program is complex, and involves substantial cash outlays by IMRF Employers, and provides important rights and benefits to IMRF members, IMRF requires a qualified and trained local official or employee to be the essential point of contact with IMRF; and

WHEREAS, IMRF requires an Authorized Agent to be designated by the IMRF Employer to centralize the local administration of the IMRF in one person, to file payroll reports and member forms, pay contributions, file benefit applications for members, advise the Corporate Authorities, and to act as the agent of the municipal body in IMRF matters; and

WHEREAS, IMRF requires the appointment of the Authorized Agent to be made by Resolution, and that following such appointment, the IMRF Employer notify IMRF by submitting IMRF Form 2.20, which is attached hereto as Exhibit A and incorporated herein; and

WHEREAS, the City Council previously designated Lisa Banovetz as the IMRF Authorized Agent and is separating from the City of Crest Hill and upon the recommendation of the City Treasurer desires to replace Lisa Banovetz with Carron Johnson as the City's IMRF Authorized Agent; and

WHEREAS, IMRF specifically allows the IMRF Employer to delegate to the Authorized Agent the ability to submit a Petition for Nominations of an Executive Trustee of IMRF and to cast a ballot for election of an Executive Trustee of IMRF; and

WHEREAS, the City Council, upon the recommendation of the City Treasurer, desires to delegate to Carron Johnson the ability to submit a Petition for Nomination of an Executive Trustee of IMRF and to cast a ballot for election of an Executive Trustee of IMRF.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statutory authority, as follows:

SECTION 1: **PREAMBLE.** The City Council hereby finds that all the recitals contained in the preamble to this Resolution are true, correct, and complete and are hereby incorporated by reference thereto and made a part hereof.

SECTION 2: **DESIGNATION AND APPOINTMENT.** The City Council hereby designates and appoints Carron Johnson as the IMRF Authorized Agent for the City of Crest Hill, including the delegation of authority to submit a Petition for Nomination of an Executive Trustee of IMRF and to cast a ballot for election of an Executive Trustee of IMRF. Carron Johnson is hereby authorized and directed to complete IMRF Form 2.20 and transmit to IMRF all necessary documents and forms, including this Resolution, which are necessary or required to effectuate the intent of this Resolution, which is to make Carron Johnson the City of Crest Hill's IMRF Authorized Agent.

SECTION 3: **SEVERABILITY.** If any section, paragraph, clause, or provision of this Resolution is held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any other provision of this Resolution.

SECTION 4: **REPEALER.** All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict hereby repealed.

SECTION 5: **EFFECTIVE DATE.** This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

[Intentionally Blank]

PASSED THIS _____ DAY OF _____, 2024.

| | Aye | Nay | Absent | Abstain |
|----------------------------|-------|-------|--------|---------|
| Alderman Scott Dyke | _____ | _____ | _____ | _____ |
| Alderdwoman Claudia Gazal | _____ | _____ | _____ | _____ |
| Alderman Darrell Jefferson | _____ | _____ | _____ | _____ |
| Alderdperson Tina Oberlin | _____ | _____ | _____ | _____ |
| Alderman Mark Cipiti | _____ | _____ | _____ | _____ |
| Alderman Nate Albert | _____ | _____ | _____ | _____ |
| Alderman Joe Kubal | _____ | _____ | _____ | _____ |
| Mayor Raymond R. Soliman | _____ | _____ | _____ | _____ |

Christine Vershay-Hall, City Clerk

APPROVED THIS _____ DAY OF _____, 2024.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

EXHIBIT A



FOR5J00-0002BJ3



Notice of Appointment of Authorized Agent

Revised August 2023

Questions? Call 1-800-728-7971.

Upload this form through Employer Access*Please print in capital letters, using black ink.*

| | | | | | |
|-----------------|---|---|---|---|--------------------|
| 0 | 4 | 1 | 6 | 1 | City Of Crest Hill |
| Employer Number | | | | | Employer Name |

AUTHORIZED AGENT INFORMATION

| | | | | | | | |
|---------------------------------------|--|---|------|----------------|--|--|--------------------|
| First Name | | | M.I. | Last Name | | | Jr., Sr., II, etc. |
| Type of Governing Body | | | | | | | |
| Date Appointment Made (MM/DD/YYYY) | | Effective Date of Appointment (MM/DD/YYYY) | | Position Title | | | |

Do you give the Authorized Agent the authority to:

File a Petition for Nominations of an Executive Trustee of IMRF ☐ Yes ☐ NoCast the Ballot for Election of an Executive Trustee of IMRF ☐ Yes ☐ No

The Authorized Agent does not need to participate in IMRF to file a petition or cast a ballot. If you do not give the Authorized Agent the authority to petition and/or vote, the governing body must perform these duties.

| | |
|---|-------------------|
| Authorized Agent Signature (<i>write; do not print or type</i>) | Date (MM/DD/YYYY) |
|---|-------------------|

IMPORTANT NOTE: By law, all new Authorized Agents must attend Authorized Agent training within three months of appointment. Visit the IMRF website at <https://www.imrf.org> to register for Authorized Agent training.

CERTIFICATION

I, _____, do hereby certify that I am _____
Name Clerk or Secretary

of the _____
Name of Employer

and the keeper of its books and records and the foregoing appointment and delegation were made by resolution duly adopted on the date indicated.

Signature of Clerk or Secretary of the Board (*write; do not print or type*)



FOR5.I00-0002BJ3

| | | | | |
|---|---|---|---|---|
| 0 | 4 | 1 | 6 | 1 |
|---|---|---|---|---|

Employer Number

BUSINESS MAILING ADDRESS

| | | | | | |
|------------------------------------|--|------|--------------------------------------|---------------------------|--------------------|
| First Name | | M.I. | Last Name | | Jr., Sr., II, etc. |
| Mailing Address | | | | County | |
| City | | | State | Zip Code (zip+4 if known) | |
| Daytime Telephone (with Area Code) | | | Alternate Telephone (with Area Code) | | |
| Fax Number (with Area Code) | | | Email | | |

INSTRUCTIONS

- The governing body of an IMRF employer (including townships) can appoint any qualified party as the employer's IMRF Authorized Agent.
- The governing body makes the appointment by adopting a resolution.
- The clerk or secretary of the governing body must certify the appointment (see Certification on previous page).

IMRF, 2211 York Road, Suite 500, Oak Brook, Illinois 60523-2337
Employer Services: 1-800-728-7971 FAX: 630-706-4289
www.imrf.org