



December 2, 2024

MEMO

TO: Mayor & City Council Members

FROM: Tony Graff, Interim City Administrator

SUBJECT: Appointment – Interim Public Works Director

This is a request to Mayor Raymond Soliman to appoint Julius Hansen as the Interim Public Works Director with the recommendation by the Interim Human Resource Director Dave Strahl and Interim City Administrator Tony Graff.

Background Information:

On 11/26/2024 Interim HR Director Dave Strahl, Councilwoman Tina Oberlin and I conducted an interview with Julius Hansen for the Interim Public Works Director position. We all felt that his 20 plus years of experience in public works and 20 years as a Director was the necessary skillset to be very helpful to assist the city until a permanent Director could be found. He would be an employee under contract with Gov HR and able to work up to 40 hours per week. It was suggested that he initially start with 40 hours per week until he got a feel for the operational needs of the department and transition to maybe 3 days per week at that time. It was also critical to have management supervision in place prior to any potential snow events. While the weather is just now starting to tend much colder the likelihood of a snow event is increasing over the next several weeks and to have someone of his caliber in place would be very important for snow removal operations. Mr. Hansen and I then toured the City Center Facility meeting employees and Public Works Facility too.

GovHr/MGT was contacted to prepare the Agreement for Interim Public Works Director position for Julius Hansen. The agreement was received for review and to be presented to the City Council at the 12/2/2024 City Council Meeting for consideration to be approved.

RECOMMENDATION:

We are recommending Julius Hansen for Appointment as Interim Public Works Director by Mayor Soliman and to present the agreement from GovHR/MGT for his services to be considered at the December 2nd Council meeting.