



Agenda Memo

Crest Hill, IL

Meeting Date:	October 5, 2026
Submitter:	Ashley Monroe, Assistant City Administrator/HR Director
Department:	Administration
Agenda Item:	An Ordinance Approving the Salary of City Planner Atefa Ghaznawi Effective August 18, 2026

Summary: Director of Community and Economic Development, Daniel Ritter, has completed the 2026 performance evaluation for Atefa Ghaznawi and discussed it with City Council during an Executive Session on August 17, 2026. The employee's evaluation score earned a 1% merit increase, bringing annual salary to \$94,284. With approval, the merit increase will be effective August 18, 2026, and the next evaluation will be conducted near her work anniversary (8/18/2027).

Recommended Council Action: Approve an Ordinance Approving the Salary of City Planner Atefa Ghaznawi

Attachment: Ordinance