



## Agenda Memo

Crest Hill, IL

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<b>Meeting Date:</b>	February 26, 2024
<b>Submitter:</b>	Tony Graff, Interim City Administrator
<b>Department:</b>	Administration
<b>Agenda Item:</b>	Approval of Memorandum of Understanding (MOU) between the Workforce Center of Will County and the City of Crest Hill

**Summary:** A request from the Workforce Center “to provide assistance to and addressing the needs of residents of Will County including those from historically marginalized communities, those who have been unemployed or underemployed for an extended period of time and/or those from vulnerable populations.”

Please review the attached MOU, the city’s requirement is to provide the following:

- The Workforce Center will install and maintain the kiosk.
- Electricity for the Kiosk is in place at the location in the entrance area west of the doors.
- Wi-Fi onsite which the city can provide utilizing the Wi-Fi City Guest log in.
- The agreement allows for removal of the kiosk upon the City’s choice and the kiosk will be removed within 3-5 business days.
- Terms of the Agreement expires on June 30, 2024, or by mutual agreement the kiosk can continue to be utilized.

**Recommended Council Action:** I would recommend approval of the Memorandum of Understanding.

**Financial Impact:**

**Funding Source:**

**Budgeted Amount:**

**Cost:**

**Attachments:** Memorandum of Understanding between the Workforce Center of Will County and the City of Crest Hill.