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## Agenda Memo

Crest Hill, IL

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**Meeting Date:** January 16, 2023  
**Submitter:** Jim Marino, City Administrator  
**Department:** Administration  
**Agenda Item:** Approve City Center Change Orders

**Summary:** At the October 17 city council meeting, the council approved a supplement to the 2022-2023 fiscal year appropriations ordinance in the amount of \$750,000 for additional construction work and increased costs for the city center building. Since that meeting Harbour Contractors has prepared the attached change orders for this work that now require approval.

The vendor supplying the ballistic glass for the enlarged customer service window in the city hall lobby has not provided a firm delivery date. It is expected the vendor won't deliver the glass to meet our timeline of opening in April. To avoid further delay Shawn contacted another vendor that can deliver the glass on time. The cost for this vendor to supply the glass is estimated at \$6,000 to \$8,000 higher than the cost from our current vendor. Shawn needs to know whether to purchase the glass from the alternate vendor.

**Recommended Council Action:** Provide direction whether to purchase the ballistic glass from our current vendor or from the alternate vendor. Approve the following change orders:

- Change order with Corsetti Structural Steel in the amount of \$11,205.00
- Change order with Techlife in the amount of \$1,920.00
- Change order with Applied Communications in the amount of \$1,704.94
- Change order with Cosgrove Construction in the amount of \$19,896.00
- Change order with Timm Electric in the amount of \$565.00
- Change order with Timm Electric in the amount of \$8,355.00
- Invoice from Christopher Burke Engineering in the amount of \$6,754.11

**Financial Impact:**

**Funding Source:** General Fund Balance

**Budgeted Amount:** \$750,000

**Cost:** \$ 50,400.05

**Attachments:** Change orders, invoice