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(65 ILCS 5/Art. 3.1 Div. 50 heading)

DIVISION 50. COMPENSATION

(65 ILCS 5/3.1-50-5) (from Ch. 24, par. 3.1-50-5)

Sec. 3.1-50-5. Establishment. All municipal officers, except as otherwise provided, shall receive the salary or other compensation that is fixed by ordinance. Salaries or other compensation shall not be increased or diminished so as to take effect during the term of any officer holding an elective office. The salaries, fees, or other compensation of any appointed municipal officer, not including those appointed to fill vacancies in elective offices, may be increased but not diminished so as to take effect during the term for which the officer was appointed.

(Source: P.A. 87-1119.)

(65 ILCS 5/3.1-50-10) (from Ch. 24, par. 3.1-50-10)

Sec. 3.1-50-10. Fixing salaries. The corporate authorities of a municipality may fix the salaries of all municipal officers and employees in the annual appropriation or budget ordinance. They may fix the salary of all officers who hold elective office for a definite term in an ordinance other than the appropriation or budget ordinance. The salaries that are fixed in the annual appropriation ordinance shall neither be increased nor diminished during the fiscal year for which the appropriation is made. The salaries that are fixed by ordinance for those officers who hold elective office for a definite term shall neither be increased nor diminished during that term and shall be fixed at least 180 days before the beginning of the terms of the officers whose compensation is to be fixed.

(Source: P.A. 90-210, eff. 7-25-97.)

(65 ILCS 5/3.1-50-15) (from Ch. 24, par. 3.1-50-15)

Sec. 3.1-50-15. Compensation of members of corporate authorities.

(a) The ordinance fixing compensation for

members of the corporate authorities shall specify whether those members are to be compensated (i) at an annual rate or (ii) for each meeting of the corporate authorities actually attended if public notice of the meeting was given.

(b) Each member of the corporate authorities may receive reimbursement from the municipality for expenses incurred by the member in attending committee meetings of the corporate authorities or for other expenses incurred by the member in the course of performing official duties.

(Source: P.A. 100-201, eff. 8-18-17.)

(65 ILCS 5/3.1-50-20) (from Ch. 24, par. 3.1-50-20)

Sec. 3.1-50-20. Compensation of employees. The compensation of employees shall be determined by the corporate authorities.

(Source: P.A. 87-1119.)

(65 ILCS 5/3.1-50-25) (from Ch. 24, par. 3.1-50-25)

Sec. 3.1-50-25. Clerk serving as collector. In municipalities where the same person holds the elective office of municipal clerk and the appointive office of municipal collector, the corporate authorities may provide by ordinance for that person to receive the compensation provided for each of these offices.

(Source: P.A. 87-1119.)

## CHAPTER 2.08: MAYOR<sup>1</sup>

### Section

2.08.010	Salary
2.08.015	Per diem
2.08.020	Duties

### § 2.08.010 SALARY.

Effective May 1, 2005, the Mayor's salary shall be \$18,500 per year. ('78 Code, § 2.08.010) (Ord. 29, passed - -61; Am. Ord. 611, passed - -85; Am. Ord. 875, passed 2-15-93; Am. Ord. 1002, passed 10-7-96; Am. Ord. 1165, passed 10-16-00; Am. Ord. 1328, passed 10-4-04; Am. Ord. 1351, passed 3-21-05)

### § 2.08.015 PER DIEM.

The Mayor shall be paid \$200 per special City Council meeting attended, and shall be paid \$55 per City Council work session or committee meeting attended. There shall be no limit on the number of special City Council meetings, work sessions or committee meetings per month that the Mayor shall be compensated for. The Mayor shall be allowed four paid absences per year from City Council meetings. ('78 Code, § 2.08.015) (Ord. 875, passed 2-15-93; Am. Ord. 1002, passed 10-7-96; Am. Ord. 1165, passed 10-16-00; Am. Ord. 1328, passed 10-4-04; Am. Ord. 1351, passed 3-21-05)

### § 2.08.020 DUTIES.

The Mayor shall have such duties as are provided in this Code or by statute. ('78 Code, § 2.08.020) (Ord. 29, passed - -61)

<sup>1</sup>For statutory provisions on the election of a city mayor, see ILCS Ch. 65, Act 5, § 3.1-15-10 et. seq.; for provisions outlining the functions and duties of a city mayor, see ILCS Ch. 65, Act 5, § 3.1-35-5 et seq.

## CHAPTER 2.76: LIQUOR CONTROL COMMISSIONER<sup>1</sup>

### Section

2.76.010	Designated; powers
2.76.020	Power to issue regulations
2.76.030	Salary
2.76.040	Appointment of Deputy Liquor Commissioners
2.76.050	Compensation of Deputy Liquor Commissioners

### § 2.76.010 DESIGNATED; POWERS.

The Mayor is designated as the Local Liquor Control Commissioner for the city. The Local Liquor Control Commissioner shall have the power set forth by state statutes.  
(‘78 Code, § 2.76.010) (Am. Ord. 2030, passed 7-21-25)

### § 2.76.020 POWER TO ISSUE REGULATIONS.

The Local Liquor Control Commission is empowered to issue such reasonable regulations providing safeguards for the protection of patrons of licensees as he shall deem necessary.  
(‘78 Code, § 2.76.020) (Am. Ord. 2030, passed 7-21-25)

### § 2.76.030 SALARY.

The Liquor Control Commissioner’s salary shall be \$1,500 per year.  
(‘78 Code, § 2.76.030) (Ord. 611, passed - -85; Am. Ord. 2030, passed 7-21-25)

### § 2.76.040 APPOINTMENT OF DEPUTY LIQUOR COMMISSIONERS.

(A) As Local Liquor Control Commissioner, the Mayor shall have the authority to appoint two Deputy Liquor Commissioners to assist in carrying out the duties and responsibilities as Local Liquor Control Commissioner and enforcement of the Illinois Liquor Control Act, which appointments shall be with the advice and consent of the City Council.

(B) Upon appointment by the Mayor and approval by the City Council, each Deputy Liquor Commissioner shall serve until the end of the current Mayor’s term of office.  
(Ord. 2030, passed 7-21-25)

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<sup>1</sup>For statutory provisions relating to the appointment, duties and powers of local liquor control commissioners, see ILCS Ch. 235, Act 5, §§ 4-2 through 4-7.

## CHAPTER 2.12: ALDERMEN<sup>1</sup>

### Section

2.12.010	Compensation
2.12.020	Number of aldermen

### § 2.12.010 COMPENSATION.

(A) Each Alderman elected in 1999 shall be paid \$100 per City Council meeting actually attended until May 1, 2003. Each Alderman elected in 2001 shall be paid \$150 per City Council meeting actually attended until May 1, 2005. From and after May 1, 2003, each Alderman elected in 2003 shall be paid \$200 per City Council meeting (including special meetings) actually attended. From and after May 1, 2005, each Alderman elected in 2005 shall be paid \$200 per City Council meeting (including special meetings) actually attended.

(B) Until May 1, 2001, each Alderman may be allowed ~~two absences per year~~. From and after May 1, 2001, each Alderman shall be allowed four paid absences per year. Until May 1, 2003, each Alderman shall be paid \$50 per City Council work session or City Council committee meeting. From and after May 1, 2003, each Alderman shall be paid \$55 per City Council work session or City Council committee meeting. From and after May 1, 2005, each Alderman elected in 2005 shall be paid \$55 per City Council work session or committee meeting. There shall be no limit on the number of work sessions or committee meetings per month for which an Alderman may be paid. In computing yearly absences, the paid absence allowances shall be applied first to regular or special City Council meetings, and then to work sessions or committee meetings.

(<sup>1</sup>78 Code, § 2.12.010) (Ord. 29, passed - -61; Am. Ord. 611, passed - -85; Am. Ord. 875, passed 2-15-93; Am. Ord. 1002, passed 10-7-96; Am. Ord. 1165, passed 10-16-00; Am. Ord. 1263, passed 9-16-02)

### § 2.12.020 NUMBER OF ALDERMEN.

The city shall retain eight aldermen, the number that existed prior to the 2010 federal decennial census, as authorized by the Illinois Municipal Code, ILCS Ch. 65, Act 5, § 3.1-20-10(d). (Ord. 1585, passed 12-19-11)

<sup>1</sup>For statutory provisions on the election and qualification of city aldermen, see ILCS Ch. 65, Act 5, § 3.1-20-20 *et seq.*

## CHAPTER 2.16: CITY CLERK<sup>1</sup>

### Section

2.16.010	Salary
2.16.015	Per diem
2.16.020	Duties

### § 2.16.010 SALARY.

Effective May 1, 2005, the City Clerk's salary shall be \$9,200 per year. ('78 Code, § 2.16.010) (Ord. 29, passed - -61; Am. Ord. 415, passed - -77; Am. Ord. 611, passed - -85; Am. Ord. 875, passed 2-15-93; Am. Ord. 1002, passed 10-7-96; Am. Ord. 1165, passed 10-16-00; Am. Ord. 1328, passed 10-4-04; Am. Ord. 1351, passed 3-21-05)

### § 2.16.015 PER DIEM.

The City Clerk shall be paid \$200 per special City Council meeting attended, and shall be paid \$55 per City Council work session or committee meeting attended. There shall be no limit on the number of special City Council meetings, work sessions or committee meetings per month that the City Clerk shall be compensated for. The City Clerk shall be allowed four paid absences per year from City Council meetings.

(Ord. 875, passed 2-15-93; Am. Ord. 1002, passed 10-7-96; Am. Ord. 1165, passed 10-16-00; Am. Ord. 1328, passed 10-4-04; Am. Ord. 1351, passed 3-21-05)

### § 2.16.020 DUTIES.

The City Clerk shall have such duties as are provided in this code or by statute. ('78 Code, § 2.16.020) (Ord. 29, passed - -61)

<sup>1</sup>For statutory provisions outlining the functions of the City Clerk, see ILCS Ch. 65, Act 5, § 3.1-35-90.

## CHAPTER 2.24: CITY TREASURER<sup>1</sup>

### Section

2.24.010	Duties
2.24.020	Reserved
2.24.030	Reserved
2.24.040	Reserved
2.24.050	Reserved
2.24.060	Salary
2.24.065	Per diem

### § 2.24.010 DUTIES.

The City Treasurer shall have all responsibilities and duties that are provided for in the Illinois Compiled Statutes.

('78 Code, § 2.24.010) (Ord. 133, passed - -65)

### § 2.24.020 RESERVED.

### § 2.24.030 RESERVED.

### § 2.24.040 RESERVED.

### § 2.24.050 RESERVED.

### § 2.24.060 SALARY.

Effective May 1, 2005, the City Treasurer's salary shall be \$9,200 per year.  
(‘78 Code, § 2.24.060) (Ord. 29, passed - -61; Am. Ord. 415, passed - -77; Am. Ord. 611, passed - -85; Am. Ord. 875, passed 2-15-93; Am. Ord. 1165, passed 10-16-00; Am. Ord. 1328, passed 10-4-04; Am. Ord. 1351, passed 3-21-05)

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<sup>1</sup>For statutory provisions outlining the functions and duties of a city treasurer, see ILCS Ch. 65, Act 5, § 3.1-35-40 through 3.1-35-85.

**§ 2.24.065 PER DIEM.**

The City Treasurer shall be paid \$200 per special City Council meeting attended, and shall be paid \$55 per City Council work session or committee meeting attended. There shall be no limit on the number of special City Council meetings, work sessions or committee meetings per month that the City Treasurer shall be compensated for. The City Treasurer shall be allowed four paid absences per year from City Council meetings.

(Ord. 875, passed 2-15-93; Am. Ord. 1002, passed 10-7-96; Am. Ord. 1165, passed 10-16-00; Am. Ord. 1328, passed 10-4-04; Am. Ord. 1351, passed 3-21-05)

### Current Compensation

City:	Position:	Compensation:	Notes:
Crest Hill	Mayor	\$18,500/year + Liquor Commissioner \$1,500; \$200/Special City Council Meeting; \$55/Work Session	
Crest Hill	Alderspersons	\$200/Council Meeting; \$55/Work Session	4 Absences can be adjusted
Crest Hill	City Clerk	\$9,200/year; \$200/Special City Council Meeting; \$55/Work Session	
Crest Hill	City Treasurer	\$9,200/year; \$200/Special City Council Meeting; \$55/Work Session	



## Agenda Memo

Crest Hill, IL

**Meeting Date:** 02/24/2025  
**Submitter:** Glenn Gehrke  
**Department:** Finance  
**Agenda Item:** Ord. 1263 – Chapter 2.12.010

### Summary:

Guidance: Ordinance 1263

Definition: Paid Absences - tracking and rate changes are based on the City's Fiscal Year, May 1<sup>st</sup> through April 30<sup>th</sup>.

Per Ordinance 1263 Chapter 2.12.010 - Alderpersons are allowed up to four absences for City Council Meetings and Work Sessions/Committee Meetings per fiscal year.

As there are two different rates, with preference given to the higher rate for City Council Meetings, paid absences at the lower rate (Work Sessions/Committee Meetings, \$55/occurrence), may be converted to the higher rate absence (City Council Meetings, \$200). The maximum allowable paid absences are four City Council Meetings at \$200 each, a total of \$800. This is still limited to 4 occurrences in total. Example: 3 City Council Meetings, 1 Work Session.

Conversion of lower rate absence to higher rate absence:

Example:

An Alderperson was paid for 4 missed Work Sessions in May and June. Then the Alderperson missed 2 City Council Meetings in October.

In the payment example below, we can see that the Alderperson received four payments of \$55, as per the ordinance. However, upon missing the two City Council Meetings in October, two of those Work Session payments were converted to City Council Meeting payments by paying the difference of \$145 ( $\$200 - \$55 = \$145$ ), for each of the two October City Council Meetings.

Payments:

1. Work Session 4 paid Absences - \$55, \$55, \$55, \$55
2. City Council Meeting 2 paid Absences - \$145, \$145

**Recommended Council Action:** This is the guidance on the current ordinance as recommended by the staff.

**Financial Impact:**

**Funding Source:** N/A

**Budgeted Amount:** N/A

**Cost:** N/A

**Attachments:**

## CHAPTER 2.12: ALDERPERSONMAN<sup>1</sup>

### Section

2.12.010 Compensation

2.12.020 Number of alderpersonmen

### § 2.12.010 COMPENSATION.

(A) ~~Each Aldermen elected in 1999 shall be paid \$100 per City Council meeting actually attended until May 1, 2003. Each Aldermen elected in 2001 shall be paid \$150 per City Council meeting actually attended until May 1, 2005. From and after May 1, 202503, each Alderpersonmen elected in 2003 shall be paid \$200.00 per regular and special City Council meeting (including special meetings) actually attended and \$55.00 per City Council Work Session or Committee meeting actually attended. From and after May 1, 2006, each Aldermen elected in 2006 shall be paid \$200 per City Council meeting (including special meetings) actually attended.~~

(B) ~~From and after May 1, 2025. Until May 1, 2001, each Alderperson shall be allowed four (4) paid absences per calendar year, men may be allowed two absences per year. From and after May 1, 2001, each Aldermen shall be allowed four paid absences per year. Until May 1, 20023, each Aldermen shall be paid \$50 per City Council work session or City Council committee meeting. From and after May 1, 2003, each Aldermen shall be paid \$55 per City Council work session or City Council committee meeting. From and after May 1, 2005, each Aldermen elected in 2005 shall be paid \$55 per City Council work session or committee meeting.~~ There shall be no limit on the number of work sessions or committee meetings per month for which an Alderperson men may be paid. In computing yearly absences, the paid absence allowances shall be applied first to regular or special City Council meetings, and then to work sessions or committee meetings.

(<sup>78</sup> Code, § 2.12.010) (Ord. 29, passed - -61; Am. Ord. 611, passed - -85; Am. Ord. 875, passed 2-15-93; Am, Ord. 1002, passed 10-7-96; Am. Ord. 1165, passed 10-16-00; Am. Ord. 12163, passed 9-16-02)

### § 2.12.020 NUMBER OF ALDERPERSONSMEN.

The city shall retain eight alderpersonmen, the number that existed prior to the 2010 federal decennial census, as authorized by the Illinois Municipal Code, ILCS Ch. 65, Act 5, § 3.1-20-10.

(Ord. 1585, passed 12-19-11)

<sup>1</sup> For statutory provisions on the election and qualification of city alderpersonmen, see ILCS Ch. 65, Act 5, § 3.1-20-20 et seq.

## **CHAPTER 2.12: ALDERPERSON<sup>1</sup>**

### Section

- 2.12.010 Compensation
- 2.12.020 Number of alderpersons

#### **§ 2.12.010 COMPENSATION.**

(A) From and after May 1, 2025, each Alderperson shall be paid \$200.00 per regular and special City Council meeting actually attended and \$55.00 per City Council Work Session or Committee meeting actually attended.

(B) From and after May 1, 2025, each Alderperson shall be allowed four (4) paid absences per calendar year. There shall be no limit on the number of work sessions or committee meetings per month for which an Alderperson may be paid. In computing yearly absences, the paid absence allowances shall be applied first to regular or special City Council meetings, and then to work sessions or committee meetings.

('78 Code, § 2.12.010) (Ord. 29, passed - -61; Am. Ord. 611, passed - -85; Am. Ord. 875, passed 2-15-93; Am, Ord. 1002, passed 10-7-96; Am. Ord. 1165, passed 10-16-00; Am. Ord. 12163, passed 9-16-02)

#### **§ 2.12.020 NUMBER OF ALDERPERSONS.**

The city shall retain eight alderpersons, the number that existed prior to the 2010 federal decennial census, as authorized by the Illinois Municipal Code, ILCS Ch. 65, Act 5, § 3.1-20-10. (Ord. 1585, passed 12-19-11)

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<sup>1</sup> For statutory provisions on the election and qualification of city alderpersons, see ILCS Ch. 65, Act 5, § 3.1-20-20 *et seq.*

It was decided that the Council will discuss further regarding changing the ordinance at a future work session.

**TOPIC: Independent Contractor Consulting Services Agreement with Ronald Mentzer**

Mayor Soliman commented that the documents in the packet were drafted by Interim City Administrator Tony Graff and since he is not at the meeting tonight, the mayor asked to table this topic until March 10, 2025. Council agreed to table the agenda item until March 10, 2025.

**TOPIC: Discuss Chapter 2.12: Alderman: Section 2.12.010 Compensation**

Finance Director Glenn Gehrke commented that this matter is regarding the paid absences of the Council. He commented that there needs to be some clarification on the confusion on paying Council members for their absences.

Director Gehrke commented that Attorney Stiff has redrafted the ordinance to make this clearer and to avoid any confusion in the future. He then commented that the ordinance does allow for City Council meetings to have preferential reimbursement treatment over work sessions since there are two different rates. A city council meeting is \$200.00 per meeting and a work session meeting is \$55.00 per meeting.

Attorney Stiff commented that Alderman Dyke had found overpayments of compensation for some Council members while doing research that went back to the last fiscal year. He then commented that the Finance Department is doing an audit and will come back to the Council later to discuss the findings.

Alderwoman Gazal commented that she thought this was supposed to be on tonight's agenda. Attorney Stiff commented that he understands Alderman Dyke has done research, but the Finance Director needs to investigate as well.

Alderman Dyke questioned if there are other mistakes in payroll being made with the employees pay benefits since the Council members pay has been wrong. He then commented that he would like to see the city have a Krono system where the employees can clock in and out with their badge since this would be more accurate.

Finance Director Glenn Gehrke commented that our ERP system has the capability, and it was rolled out to the Finance Department employees three weeks ago and today it was rolled out to the Clerk's office and Building Department. If this goes smoothly, it will be rolled out to the Police Department and then Public Works Department next. This software does have the capability to have geofencing and the time-off requests will be transmitted via e-mail so the supervisor can look at and see how much time the employee has and monitor to see if they are overusing.

Alderperson Oberlin asked if the employee could clock in on their phone from their home? Finance Director Gehrke commented that they would not be able to since there will be geofencing. Alderperson Oberlin then asked who would be monitoring the geofencing? Finance Director Gehrke commented that a certain location/parameter would be set up in the geofencing to only clock-in within the parameters or on a certain IP address.

Start  
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Aldersperson Oberlin asked what if someone forgets to clock in? Director Gehrke commented that they need to tell their supervisor, and the supervisor will override and clock them in.

Alderman Jefferson asked if anyone would have the ability to override the geofencing, like a supervisor? Director Gehrke stated that he is not aware of that but would ask AIS. Alderman Jefferson asked who would have authorization for the geofencing? Director Gehrke commented that he would ask the Council who they would like to have authorization for that. Alderwoman Gazal commented that it needs to be someone they can trust.

Alderman Albert commented that he feels the discussion has gotten away from what the agenda item is and believes we need to get back on track for consistency.

Attorney Stiff commented that we still need to do an informal vote regarding aldersperson's compensation.

Alderman Albert commented that he would like to clean the ordinance up regarding the language for paid absences. He also commented that he is fine with stating that if you are not at a meeting (Council or Work Session) you do not get paid at all and to take out the excused paid absence language.

Alderman Dyke commented that they allow absences for Plan Commission and Civil Services.

Discussion was held regarding changing the language in the ordinance after the election.

Alderman Cipiti asked if there is something the city can do with the overpayment? Attorney Stiff stated if someone has been overpaid and they refuse to pay it back then the remedy is to take legal action against them.

More discussion was had regarding the documents that were handed out to the Council by Alderman Dyke.

Aldersperson Oberlin commented that she would like to clear the air after doing the official training, that the public body can discuss an item that does not appear on the regular meeting agenda, but they cannot vote or act on something that is not specifically referenced on the agenda.

Alderwoman Gazal commented that we are making it more difficult than what it needs to be, she commented to look at the sign-in sheet and pay who was there and signed in. Attorney Stiff commented that if you are going to have excused absences then the sign-in sheet will not solve the problem.

Finance Director Gehrke asked to table this topic so he can verify all the numbers and come back with an actual count and amounts that are outstanding. He also clarified that he is only going back to this fiscal year of May 1, 2024.

Attorney Stiff commented that an informal vote was never taken with changing the language and the guidance for going forward until after the election. He also commented that we are just tabling the discussion of the overpayment in compensation.

Mayor Soliman asked for an informal vote to approve the changes to amend the ordinance 2.12.010 which is alderperson compensation on page 53 of the packet.

Many Council members were confused on what they were voting on and Attorney Stiff clarified what they are changing with the guidance on the language.

Mayor Soliman asked for an informal vote regarding the guidance recommended by the staff.

AYES: Ald. Oberlin, Jefferson, Dyke.

NAYES: Ald. Kubal.

ABSTAIN: Ald. Albert, Gazal, Methvin, Cipiti.

Alderman Jefferson stated that he had a personal matter to attend to and would like to be excused for the remainder of the meeting. He also stated that he is a yes vote for the next topic regarding the squad car. Mayor Soliman excused Alderman Jefferson.

**TOPIC: Request to Purchase Four Ford Interceptor Hybrid Vehicles per DCEO Grant reimbursement award**

Police Chief Ed Clark commented that this is a request to order the vehicles since there is a lag time between the time they are ordered and the time they are received. Chief Clark also commented that the city was awarded a \$250,000.00 grant.

Chief Clark commented that after talking to the mechanics, they intend to repurpose as much existing equipment as possible, which will help us stay within or even under the grant amount.

Chief Clark thanked the City Engineer Ron Wiedeman for helping with the grant.

Mayor Soliman asked for an informal vote.

AYES: Ald. Gazal, Methvin, Dyke, Kubal, Albert, Cipiti, Oberlin.

NAYES: None.

ABSENT: Ald. Jefferson.

Alderman Albert asked if there is any follow-up with the conversation had with Sam Chellino regarding the 5K run? Chief Clark commented that he met with Sam Friday, and they looked over the route he was wanting to run. There were not many particulars, so Sam was going back to find out more information that the chief needed. Meantime, Sam then contacted the chief and said he would not be doing the walk.

**PUBLIC COMMENT:**

Linda Dyke, a resident, approached the podium and commented that she looked up charitable organizations in the City of Crest Hill and the American Italian Cultural Society is not listed as a charitable organization. She then commented that she talked to the