



Agenda Memo

Crest Hill, IL

Meeting Date: February 27, 2023
Submitter: Ronald J Wiedeman
Department: Engineering
Agenda Item: City Welcome Signage

Summary: Final bid plans for the construction and installation of new city welcome signs have been completed by Hitchcock Design Group and these plans have been reviewed and approved by staff. We are now ready to go out for bid, but prior to bidding staff would like to provide information to council on what to expect.

The plans call for the fabrication and installation of stone signs at 3 primary locations and 4 secondary sign locations. It is anticipated that all the locations where signs will be installed will have in place easements or IGA's required for the installation of these signs by this summer.

The remaining locations not included in this contract are still being work on and will take additional time to finalize. What is remaining is 1 primary sign and 2 secondary sign locations.

The signs in the plans are as selected by council in previous workshop presentations.

Some items to note:

1. All sign locations will have landscaping, see attached exhibits.
2. All signs will have a lighting system that will illuminate the signs from the ground.
 - a. Primary locations will have ComEd service drops.
 - i. Currently coordinating with ComEd.
 - b. Secondary locations will be powered by Solar Panels

To fabricate and install the signs being presented today is estimated at \$123,700 where construction is estimated at \$115,000 and construction engineering is \$5,000.00. The cost of the ComEd services drops are not know at this time. These costs will be brought to the council once they are known.

Staff is looking to have Christopher B. Burke Engineering perform the ComEd coordination for the service drops for the 3 primary sign locations so they will be ready once the signs are installed. This work can be completed for an amount of \$3,700.

Recommended Council Action: To direct staff to move forward with bidding the project and bring back to council at a future council meeting a recommendation of award for council to consider.

To execute a professional services agreement with Christopher B. Burke Engineering, Ltd. to perform ComEd Service coordination for an amount of \$3,700.00

Financial Impact:

Funding Source: General Fund

Budgeted Amount: \$143,000.00

Cost: Construction -TBD; CE-\$5,000; ComEd Coordination-\$3,700

Attachments:

Map Markup

Sign Views 203301113 Crest Hill

CBBEL Proposal-Service Drops