



Agenda Memo

Crest Hill, IL

Meeting Date: March 20, 2023
Submitter: Ronald J Wiedeman
Department: Engineering
Agenda Item: City Center Moving Quotes Approval

Summary: Staff has been working over the past few months on a plan to move files and various other items from the old City Hall/Police Department building to the new City Center Complex in the most efficient manner possible.

Staff has gone out and solicited moving estimates from three different moving companies. Attached is a more detailed moving plan along with the different scenarios that were considered. The scenarios highlighted in yellow are the scope of work that staff suggests moving forward with and the estimates attached are for Two Men and a Truck to perform the work highlighted in yellow.

Recommended Council Action:

Execution of the attached estimated work proposals from Two Men and Truck to provide moving services for the City Center Move for a not to exceed amount of \$19,900.00. While their quote averages out to \$16,380, approval of a not to exceed amount of \$19,900 is recommended to cover unanticipated work or additional time needed to complete the move.

Financial Impact:

Funding Source: General Fund

Budgeted Amount: \$20,000 (2024 budget)

Cost: 19,900.00

Attachments:

City Hall Center Moving Plan Revised

EST 2B AND EST 3 CREST HILL POLICE DEPT PACKING OWN BINS TMT MOVING ONLY 121922.PDF

EST 5A CREST HILL CITY HALL DROPPING BINDS AND MOVING ONLY 121922.PDF

Est 5A and 5C CREST HILL POLICE DEPT PACKING BINS TMT MOVING ONLY
121922.PDF