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## Agenda Memo

Crest Hill, IL

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<b>Meeting Date:</b>	July 5, 2022
<b>Submitter:</b>	Jim Marino, City Administrator Lisa Banovetz, Finance Director
<b>Department:</b>	Administration
<b>Agenda Item:</b>	Approve an ordinance supplementing the appropriation ordinance for the fiscal year beginning May 1, 2022, and ending April 30, 2023, for the cost of construction management services.

**Summary:** The city needs to engage Harbour Contractors, Inc. to provide construction management services for additional work necessary to complete construction of the City Center building. Because the cost for the additional work and the cost for Harbour's services to manage the work was unknown at the time the fiscal year 2022-23 appropriations ordinance was approved, the amount for each of these was not included in the appropriation. Therefore, a supplemental appropriations ordinance must be approved to appropriate funds from the General Fund balance for this expense.

At the June 27 work session, we reviewed the list of additional work. Each work item was prioritized as high, medium, or low. The Council agreed that it was necessary to perform the high and medium work items. Harbour updated the list of work items to remove the low priority items. They also removed construction of a coat closet for employees. The updated list is attached. The cost for this work is \$851,904.00. The cost for Harbour's construction management services to coordinate and oversee completion of this work is \$277,480. The total is \$1,129,384.

The actual cost for some work items is expected to be less than what Harbour is estimating once they receive final quotes and contracts. Staff will work with Harbour to value engineer this work to control costs. The cost for Harbour's services is also expected to come in less than their estimate.

**Recommended Council Action:** Approve an ordinance supplementing the appropriation ordinance for fiscal year 2022-2023 in the amount of \$1,129,384.

**Financial Impact:**

**Funding Source:** General Fund Balance

**Budgeted Amount:** \$0.00

**Cost:** \$1,129,384

**Attachments:** Ordinance, supplementary work items list, Harbour services change order