

June 22, 2022

Jim Marino
City of Crest Hill
1610 Plainfield Road
Crest Hill, IL 60403

RE: Change Order Request COR-1 for Construction Management Services Extension

Mr. Jim Marino:

As per our discussions and your request, hereafter please find our Change Order Request (COR) No. 1 for Extending our Construction Management Services per our Original / Existing Contract and Work Authorization No. 3 for the City Center project.

Originally, we discussed to plan and figure our services to run slightly further than anticipated to ensure we would be covered if delays occurred that are unforeseeable. With that, we figured that our services would need to run through January 2023 to ensure we are covered through the construction and closeout procedures for the project.

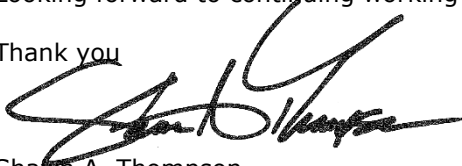
Take note that our billing will still be on a Time and Material (T&M) Basis until whenever the project is completed or should Crest Hill determine our services are no longer required. At which time any remaining funds not utilized during the course of the project per the T&M structure will be credited in full back to the City of Crest Hill.

We feel that the amount we have figured will be more than adequate to meet the needs of Crest Hill and the City Center project.

Should you have any questions and / or concerns please contact me.

Looking forward to continuing working together on this project.

Thank you



Shawn A. Thompson
Project Manager
Harbour Contractors, Inc.
P. 331.201.3484
E. sthompson@harbour-cm.com



Harbour Contractors, Inc.

23830 W. Main St.
Plainfield, IL 60544
Main: 815-254-5500 Fax: 815-254-5505

CHANGE ORDER REQUEST

To: **Raymond Soliman**
City of Crest Hill
1610 Plainfield Road
Crest Hill, IL 60403

COR Number: **1**
Date:

Project: **01-2115**
City of Crest Hill - Professional Servic

Phone Number:
Fax Number:

Project Manager: **Shawn Thompson**

Harbour Contractors, Inc. hereby submits the cost of work for:

Extension of Professional Services

Per the Original Contract along with Work Authorization No. 3 Harbour has been requested to continue with Construction Management Services for Construction of the Crest Hill City Center Project. This will continue all the current services being provided under said Contract and Work Authorization.

This is being figured to Extend from July 2022 to January 2023 including the Standard Closeout Period of the Project. This increases the duration by approximately 214 Calendar Days.

We have based our figures on the current averages based on the Time and Material in place agreement and will bill each Month based on the Actual Materials and Hours accrued per month. At the end of the project any funds not utilized per the agreed Time and Material Billing will be credited back to the Owner in full.

Cost Of Work: 277,480.00

SCHEDULE IMPLICATION - 214 DAY(S)

This request for change order shall be valid for a total of five (5) days from the Issue Date listed above. Any requests of extended time for consideration of this proposal beyond the time allotted above will be subject to review and adjustment of monetary and schedule issues listed in this Change Order Request. No documented response within the time period allowed above will be cause to void this proposal.

This proposal has been reviewed by Harbour Contractors, Inc. and appears to be a fair and reasonable proposal.

Requested By: **Harbour Contractors, Inc.**

Approved By: **City of Crest Hill**

By: _____
Shawn Thompson

By: _____
Raymond Soliman

Date:

Date: _____