



Agenda Memo

Crest Hill, IL

Meeting Date:	July 5, 2022
Submitter:	Jim Marino, City Administrator
Department:	Administration
Agenda Item:	Approve a change order with Harbour Contractors, Inc. to provide construction management services for the City Center Project in an amount not to exceed \$277,480.00.

Summary: The city previously engaged Harbour Contractors to provide construction management services for the construction of the City Center building. Their services included compiling a list of additional work to be performed to complete the construction. The list of this work was presented at the June 27 work session. The city needs to engage Harbour to manage the work shown in this list.

Harbour provided the attached change order request to provide construction management services. They estimate the cost of this service on the high end at \$277,480.00 if the project were to run through the end of January 2023. They built in ample funds to cover unknowns that may arise. As indicated in the change order, they will bill us on a time and material basis. It is unlikely that we will incur the full cost because Harbour does not expect the project to extend into next year. Any funds not utilized by Harbour will be credited back to us.

Recommended Council Action: Approve a change order with Harbour Contractors to perform construction management services to complete the city center building construction.

Financial Impact: Because the extent of the additional work at the city center was unknown at the time the fiscal year 2022-23 appropriations was approved the amount for Harbour's construction management services was not included in the appropriation. Therefore, a supplemental appropriations ordinance must be approved to appropriate funds from the General Fund balance for this expense.

Funding Source: General Fund Balance

Budgeted Amount: \$0.00

Cost: \$277,480.00

Attachments: Change order request