

RESOLUTION NO. _____

**A RESOLUTION APPROVING A POLICY FOR PROCESSING PLAN COMMISSION
RECOMMENDATIONS**

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules, regulations, and policies that pertain to the City's government and affairs and protect the public health and, safety, and welfare of its citizens; and

WHEREAS, at this time, there is no clear City Council Policy in place that establishes how Plan Commission recommendations involving zoning amendments, variations, special use permits, and other issues (collectively "Special Zoning Applications") are forwarded to City Council consideration; and

WHEREAS, in absence of such a policy, all Plan Commission recommendations are placed on the agenda for a City Council Workshop Meeting; and

WHEREAS, this current system requires applicants to attend both a City Council Workshop Meeting and a Regular City Council Meeting, as well as requires staff to prepare agenda packet materials for both meetings; and

WHEREAS, in some instances, the applications being considered are not controversial and do not require the additional scrutiny of both a City Council Workshop Meeting and a Regular City Council Meeting; and

WHEREAS, in an effort to enhance the efficiency of the City's processing of Special Zoning Applications, and being more customer/business friendly, the staff has recommended establishing a policy that would allow non-controversial and straight-forward Special Zoning Applications to automatically be placed on the City Council agenda, without prior review and discussion at a City Council Workshop Meeting; and

WHEREAS, the City Council believes that this policy will help streamline the processing of Special Zoning Applications and will lessen the burden on applicants to have their applications approved.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statutory authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the parable to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made part hereof.

SECTION 2: POLICY APPROVED. The City Council hereby approves the proposed policy allowing certain Special Zoning Applications to be placed directly onto the Regular City Council

Meeting agenda without prior review and discussion at a City Council Workshop Meeting, in accordance with the following suggested policy guidance:

Plan Commission recommendations involving the following Special Zoning Applications shall be reviewed at a City Council Workshop Meeting before said recommendations are included on a Regular or Special City Council Meeting Agenda for potential final approval:

1. All Plan Commission recommendations involving Preliminary PUD Special Use Permit and Zoning ordinance administration appeal applications.
2. All non-unanimous Plan Commission recommendations.

Unless otherwise directed by the Community and Economic Development Director, all other Plan Commission Special Zoning Application recommendations may be included on the next available Regular or Special City Council Meeting Agenda for review and potential final approval without prior review and discussion at a City Council Workshop Meeting. The City Council retains the ultimate right and authority, by majority vote, to refer any such recommendation to a specific City Council Workshop Meeting for additional City Council review and discussion.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provisions of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

PASSED THIS 15th DAY JULY, 2024.

	Aye	Nay	Absent	Abstain
Alderwoman Jennifer Methvin	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

APPROVED THIS 15th DAY JULY, 2024.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk