



## Agenda Memo

Crest Hill, IL

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<b>Meeting Date:</b>	June 5, 2023
<b>Submitter:</b>	Ronald J Wiedeman
<b>Department:</b>	Engineering
<b>Agenda Item:</b>	Route 66 Community Monuments-Agreement Heritage Corridor Convention and Visitors Bureau and City of Crest Hill.

**Summary:** The city of Crest Hill through Heritage Corridor Designations (CVB) has been awarded a portion of \$1.6 million DCEO grant for the purchase of an interactive Route 66 Community Monument. The purpose of this monument is to promote tourism and to celebrate the 100<sup>th</sup> Anniversary of Route 66 in 2026. The monument is 72 inches tall by 14'8" in length, see attached for exhibits on the monument being provided.

The CVB is looking to have this agreement signed by the city by the end of June 2023.

If the city chooses to move forward with accepting this monument the following will be conditions of the agreement:

1. The city will be required to pay a one-time fee of \$3,000 fee to the Heritage Corridor to pay for cost associated with the grant application, reporting and accounting of the grant.
2. The city will take delivery of the monument on or by August 31, 2023.
3. The sign will be delivered to a location determined by the city.
4. The city will be required to install a 15 ft by 4 ft concrete pad that is capable of handling the load of the monument. The estimated cost to install the pad is approximately \$5,000. This is the cost of the pad only, and any landscaping, benches, etc. will be additional.
5. The city will also be responsible for installing a sign adjacent to this monument that says, "Project funded by DCEO's Route 66 Grant with logos". The cost for this is estimated to be between \$200-\$300 dollars.
6. The monument will need to be out for public display until the end of 2026 and once delivered, the city will be responsible for maintenance and repair of the monument .
7. Once the monument is installed, the city along with Heritage Corridor Designations will plan a public announcement.

Since the May 22, 2023 workshop, staff have reached out to the owner of Lucky Brothers to discuss placing this sign on Lucky Brothers property and we are still waiting for an official response. If an agreement is not in place by the time the signs is scheduled for delivery, the sign will then be delivered to the City Center Complex and placed outside the Council Chambers where an existing paved surface exists until either an agreement can be put in place, or an alternate location can be found.

**Recommended Council Action:** To execute the Route 66 Community Monuments Memorandum of Understanding Agreement between Heritage Corridor Convention and Visitors Bureau and City of Crest Hill.

**Financial Impact:**

**Funding Source:** General Fund

**Budgeted Amount:** n/a

**Cost:** 3,000 plus concrete pad cost estimated at \$5k

**Attachments:**

CVB Signed Agreement.pdf

RT66 Grant FY22 Copy.pdf