

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ELIMINATING THE POSITION OF PUBLIC WORKS  
ADMINISTRATIVE ASSISTANT PREVIOUSLY HELD BY ADA MARTINO**

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**WHEREAS**, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health, safety, and welfare of its citizens; and

**WHEREAS**, the Corporate Authorities have approved and passed Ordinance \_\_\_\_\_, AN ORDINANCE CREATING THE POSITION OF ASSISTANT TO THE DIRECTOR OF PUBLIC WORKS AND AMENDING SECTION 2.50.070 TO INCLUDE THE NEWLY CREATED POSITION WITHIN THE SUPERVISION OF THE DIRECTOR OF PUBLIC WORKS; and

**WHEREAS**, the Corporate Authorities have also approved and passed Resolution \_\_\_\_\_, A RESOLUTION APPROVING THE PROMOTION OF ADA MARTINO TO THE NEWLY CREATED POSITION OF ASSISTANT TO THE DIRECTOR OF PUBLIC WORKS AND SETTING THE INITIAL SALARY FOR THAT POSITION; and

**WHEREAS**, the Corporate Authorities have also determined that following the passage of Ordinance \_\_\_\_\_ and Resolution \_\_\_\_\_, the position of Administrative Assistant in the Public Works Department, previously held by Ada Martino, is no longer necessary for the effective operation of the City of Crest Hill Public Works Department and should be eliminated.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Crest Hill, Illinois, pursuant to its statutory authority, as follows:

**SECTION 1: PREAMBLE.** The City Council hereby finds that all of the recitals contained in the preamble to this Resolution are true, correct and complete and are hereby incorporated by reference thereto and made a part hereof.

**SECTION 2: POSITION ELIMINATED.** The City Council hereby eliminates the position of Administrative Assistant in the Public Works Department, held by Ada Martino prior to the approval of her promotion to the position of Assistant to the Director of Public Works. For clarity, this resolution does not affect the position of Administrative Assistant which is budgeted to any other City Department other than the position currently held by Ada Martino in the Public Works Department.

**SECTION 3: SEVERABILITY.** If any section, paragraph, clause or provision of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

**SECTION 4: REPEALER.** All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict hereby repealed.

**SECTION 5: EFFECTIVE DATE.** This Resolution shall be in full force and effect immediately upon its passage and approval, as provided by law.

*[Intentionally Blank]*

PASSED THIS 18<sup>TH</sup> DAY OF NOVEMBER, 2024.

	Aye	Nay	Absent	Abstain
Alderwoman Jennifer Methvin	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

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Christine Vershay-Hall, City Clerk

APPROVED THIS 18<sup>TH</sup> DAY OF NOVEMBER, 2024.

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Raymond R. Soliman, Mayor

ATTEST:

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Christine Vershay-Hall, City Clerk