



Agenda Memo

Crest Hill, IL

Meeting Date: July 13, 2026
Submitter: Blaine Wing, City Administrator
Department: Administration
Agenda Item: Final Utility Bill Code Discussion

Summary: As the City has become aware that not every transfer of property has had final utility (water/sewer/refuse/recycling) paid prior to the sale of the property, the City by ordinance wants to ensure that final reads and payments are paid prior to the sale.

Attached is a draft ordinance, which has been modeled after another non-home rule community in Illinois, to address the same issues. As such, with minor adjustments and filling in the fee amount (for example \$10.00 for the certificate of zero municipal debt) the attached ordinance is ready for City Council's discussion.

Recommended Council Action: Discuss and finalize for future City Council review and approval.

Financial Impact: Undetermined.

Funding Source: N/A

Budgeted Amount: N/A

Cost: N/A

Attachments: Draft Ordinance