

SPESIA & TAYLOR

MEMO

To: Mayor and City Council
From: Michael R. Stiff, Spesia & Taylor
Date: October 28, 2024
Re: Assistant to Director of PW/Code Cleanup

Mayor Soliman and City Council,

At the 10/21/24 Council Meeting, I explained that there were some questions and clean-up issues with respect to the Ordinance which repeals the Assistant Public Works Director and creates the new position of Assistant to the Director of Public Works. This position, when created, will be filled by promoting Ada Martino. The Resolution accomplishing that was tabled until the November 4 meeting.

In tonight's packet you will find the Draft Ordinance Repealing the Assistant PW Director position and creating the new Assistant to the Director of PW. In addition to doing those two things, the Ordinance amends Section 2.50.070 to make clear that the new position will be supervised by and will report to the Director of PW.

As I mentioned during the 10/21 meeting, one other issue I noted was that Section 2.50.070 also had the Building Commissioner and Building Inspector also reporting to the Director of PW, which was not the City Council's intent back in 2019 when it passed Ordinance 1811 creating the Economic Development Director position. Per the Council's direction, I removed that language from the version of the Ordinance included in tonight's packet.

This last change led to a further review of the PW Director Ordinance as well as the Building Commissioner Ordinance. Ron Mentzer determined that additional changes needed to be made to Chapter 2.50 as well as Section 2.40. Those changes are included in redline in your packet.

I separated out these changes into two separate ordinances, for a total of 3 ordinances which modify those two chapters. The proposed changes were vetted by Don Seeman and Dave Strahl.

In conducting this review, I note that Chapter 2.50 still contains the currently vacant positions of Director of City Services and Director of Water and Wastewater, each of which report to and are supervised by the Director of Public Works. I believe the recommendation from City Staff is to not repeal those positions at present since there may be a need for them in the future. If the City Council determines to leave these two sections on the books, then there are a couple of cleanup issues (highlighted in yellow on the draft) which should be discussed at tonight's meeting.

MRS