



Agenda Memo

Crest Hill, IL

Meeting Date:	September 28, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	Crest Hill Commons Discussion on Park Plaza Modifications, Landscaping and Park Elements.

Summary: Staff along with a representative from RVI Planning will be presenting modifications to the Park Plaza and landscaped triangular shaped area between the playground and plaza from what was previously presented to Council. Approval is needed to provide direction to staff on whether these changes are to be included in the final construction plans that will be given to the contractor awarded the Crest Hill Commons, Phase 1 project. We will also be presenting a proposed landscaping plan and provide an overview of elements to the park that staff is looking to get general approval on so additional and more detailed concepts can be brought to Council for approval at later dates or so additional effort is not applied to these elements.

The final hard copy of the presentation will be provided at the workshop meeting.

The items being discussed are as follows:

1. Modified Plaza Layouts, Integrated Crest Hill Commons sign and additional seating area in the triangle area located between the playground and plaza.
 - Staff have worked with RVI Planning to provide more usable space and flexibility.
 - The design being presented is updating the landscape triangle area that was landscaped in previous presentations with a space that can now provide additional seating or space that can be used for anything.
 - The plaza area has been modified to avoid a conflict with existing underground utilities while still providing an open plaza.
 - An area for portable or permeant restroom facilities has now been defined. This topic will discuss later in tonight's presentation.
 - As part of the new triangle designed area a sign for this public area has been incorporated in the front of the triangle area.

Staff Recommendation

1. Staff would like to move forward with the construction of the modified triangle area as presented at tonight's workshop meeting.

2. Staff would like to move forward with the incorporation of a sign that says Commons as presented at tonight's workshop meeting into the seat wall.
3. Staff would like to have a general agreement with the revisions to the layout of the plaza as present at this meeting. This design will be used to further design of this area.

2. General Park Bathroom Discussion

- a. Staff initial plan as soon as the playground equipment is installed and the park is ready to open to have a couple of ADA portable bathroom facilities on site
- b. This initial plan will allow the City to monitor the use of these facilities and provide additional time to address a more permanent solution while also provide more details to Council on how permanent facilities will operate and be maintained.
 - i. Some operational items to be determined are hours (open/closed), how to control access, security, cleaning schedule, private or city cleaning services, etc.
- c. This bathroom discussion is for a normal day situation. Any event bathroom plan will be discussed at a later date.

Staff Recommendation

Provide direction of staff plan with using portable ADA accessible bathrooms while moving forward with a more permanent facility like the CSZ unit presented while also coming up with a method to address all of the operational needs of a permanent facility.

3. Plaza shelter concepts.

- a. Based on examples provided what type of shelter should staff move forward with?
 - i. Staff suggest that these items be considered.
 1. Shelter should have the ability to have temporary sides that can be installed.
 2. Provide power for monitors or event use.
 3. Any other Council Requests.

Staff Recommendation

Provide direction to staff on the type of permanent shelter facility for the plaza so more refined design can be brought back to Council for approval at a later date.

4. Playground shade concepts.

- i. Based on examples provided should a shade structure be provided?
- ii. If yes, what type staff should move forward with?
- iii. Based on current playground layout and locations of benches staff would only suggest one along the west side of the playground.
- iv. A shade structure is not part of the phase 1 contract if required will be added to a future contract.

Staff Recommendation

Provide direction to staff on if and what type of shade structures should be considered as part of the Commons for families using the playground area so a more refined design can be brought back to Council for approval at a later date.

5. RVI will present a proposed decorative fencing and landscaping plan for discussion and comment.

Staff Recommendation

Staff would like either approval of the landscaping design plans provided and direction on if we can finalize the design and gets bids or to come back to Council for more discussion.

Recommended Council Action: Provide direction to staff on how to proceed based on staff recommendations above.

Financial Impact:

Funding Source: Capital Fund

Budgeted Amount: \$2,000,000.00 (Construction)

Cost: TBD (Construction)

Attachments:

None