



Agenda Memo

Crest Hill, IL

Meeting Date: September 19, 2022

Submitter: Jim Marino, City Administrator

Department: Administration

Agenda Item: Approve a Change Order with Techlife LLC in the amount of \$492,505.21

Summary: During Harbour Contractors review of contracts for construction of the city center building and the process of managing installation of the building security system they discovered that change orders were not approved for work performed by the company contracted to install the security system. Because these change orders were not previously approved it is necessary to approve them now as a matter of course.

A contract was awarded by the city council to Techlife LLC at the May 17, 2021 meeting for the purchase a video management system. The contract included the purchase of software, hardware, licenses, and installation. After this contract was awarded, additional work was performed by Techlife as add-ons to the contract. This work included the following: purchase, install, and configure computer networking equipment; purchase, install, and configure a door access control system; purchase, install, and configure security cameras; consulting services for the above listed work.

Most of this work has been completed. Several security cameras have been installed, but due to supply chain issues not all the cameras were delivered to complete the installation. The outstanding work includes installation of the remaining security cameras and final configuration of the security system software.

As indicated in the note in the attached change order, there is a difference of \$159,337.41 between what is still owed to Techlife and the amount that was included in the appropriation approved at the July 5 council meeting. The contingency amount that was included in the appropriation will cover this cost.

Recommended Council Action: Approve a Change Order with Techlife LLC in the amount of \$492,505.21.

Financial Impact: This cost will be covered by the contingency amount built into the approved appropriation.

Funding Source: General Fund Balance

Budgeted Amount: \$1,129,384

Cost: \$159,337.41

Attachments: Change order and contracts