

**Don Seeman**

August 30, 2022

Tony Budzikowski  
Community & Economic Development Director  
Crest Hill, IL

Dear Mr. Budzikowski,

I am writing to apply for the position of Building Commissioner with the City of Crest Hill, Illinois. As an experienced construction management professional, I believe that I possess the comprehensive skill set required to meet the posted qualifications for the position.

My current responsibilities as Superintendent of Projects with Pepper Construction Company include reading and interpreting construction documents, plan specifications, and municipal codes. I oversee all aspects of compliance and inspection related to construction projects under my direction. I regularly coordinate and communicate with owners, architects, contractors, project management team members, quality control managers and jobsite personnel to address operational problems and ensure successful completion of projects that comply with plans, codes, and the vision of the client.

My current resume provides further details on the skills and abilities I would bring to the position of Building Commissioner. Thank you for your time in reviewing my credentials. I will appreciate the opportunity to discuss my genuine interest in the position of Crest Hill Building Commissioner with you at your convenience.

Sincerely

Don Seeman

Email attachment: 2022 Don Seeman Resume