

CITY OF CREST HILL
CITY CENTER

Change Order

Date: 2/9/2023
Project: Crest Hill City Center
Contractor: United Architects, LTC
Change Order #:

Description:

Perform Architectural Construction Services:

* Provide Architectural Construcion Services per Proposal Dated 2-9-23 to include, but not be limited to Meeting with City to Review Stage of Construction, Walk-Through to Generate a Punch-List, Structural and MEP Engineer Consulting to Ensure these Items Done Correctly, Attend (1) City Board Meeting if Required and Perform a Final Walk-Through for Punch-List Completion.

Note: All Work is to be done on a Time and Material Basis Not To Exceed \$7,500.00

Note: See Attached RCO / Proposals

| | |
|---|-----------------------------|
| Original Contract: | \$ 271,045.00 |
| Previous Change Orders: | <u>\$ -</u> |
| Contract Total Prior to this CO: | \$ 271,045.00 |
| New Change Order Amount: | \$ 7,500.00 |
| New Contract Amount: | <u><u>\$ 278,545.00</u></u> |

Approved:

Administrator

Date

Shawn Thompson - Project Manager

Date

Sub-Contractor

Date



1002 PLAINFIELD ROAD • JOLIET, ILLINOIS 60435
PHONE (815) 723-8060
VIA EMAIL

February 9, 2023

Mr. Jim Marino
City Administrator
City of Crest Hill
1610 Plainfield Road
Crest Hill, IL 60403

RE: FINAL PUNCH LIST PROPOSAL
NEW CITY CENTER BUILDING
CITY OF CREST HILL
PATRICK DRIVE
CREST HILL, ILLINOIS

Dear Jim:

Thank you for requesting this proposal for the new city center building project.

This proposal is based upon providing construction administration services for the city hall, council chambers and community room, and the police station. This will be for a final punch list to observe that the construction has met final completion.

UNITED ARCHITECTS, LTD. will provide you with the following architectural services:

1. Meet with the general contractor to see what stage the construction is in.
2. Provide a few walk-throughs of the building to provide a final punch list which will indicate per room what items would need to be completed, to ensure that the building is constructed according to the construction documents that we had prepared.
3. Coordinate with our Structural engineering consultant who will ensure the structure for the foundations, floors, and roofs, were constructed properly.
4. Coordinate with our Mechanical engineering consultant who will ensure the mechanical, electrical, and plumbing for the building was constructed properly.
5. Coordinate with our detention consultant who will ensure the electronics and detention work for the building was constructed properly.
6. Attend a City board meeting to discuss the proposal and the project with the city council, if required.
7. Perform a final walk-through to ensure that the punch list items have been completed.

Mr. Jim Marino
FINAL PUNCH LIST PROPOSAL
NEW CITY CENTER BUILDING
PATRICK DRIVE
CREST HILL, ILLINOIS

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We will perform these Architectural and Engineering services based on the following hourly rates:

| | |
|------------------------|------------|
| Mechanical Engineer | \$130/hour |
| Structural Engineer | \$150/hour |
| Detention Consultant | \$110/hour |
| Architectural Services | \$100/hour |
| Computer Drafter | \$ 50/hour |

We will perform these services for an hourly rate not to exceed a total amount of \$7,500.00

We can start the punch list work in a couple of weeks. We will invoice monthly based on the hours for the work completed.

If you are in agreement with this proposal, please sign and date below. Return one original to our office with the deposit. Then we will start your project.

Sincerely,
UNITED ARCHITECTS, LTD.



Robert J. Gebel, Jr.
RJG/bg

P-73 CA

The undersigned hereby states that this proposal for a FINAL PUNCH LIST PROPOSAL NEW CITY CENTER BUILDING is understood, agreed to, and accepted. United Architects, Ltd. is hereby authorized to proceed with the services outlined herein.

Jim Marino

Date