



Agenda Memo

Crest Hill, IL

Meeting Date:	September 21, 2026
Submitter:	Ronald J Wiedeman
Department:	Engineering
Agenda Item:	A Resolution Approving Amendment No 1 to the July 6, 2026 Professional Services Agreement By and Between the City of Crest Hill, Will County, Illinois and Burns & McDonnell which increases the contract amount by \$32,000.00 for a new total contract amount of \$59,700

Summary: Attached is Amendment No 1 to the July 6, 2026 Professional Services agreement with Burns & McDonnell to perform a 2027 Water & Sewer Utility Financial Plan Update.

The original agreement as approved was based on the previous scope of work approved for the FY 2024 Financial Water and Sewer Utility Update.

Staff during the project kickoff meeting had concerns on the effects of the continued large rate increases will have on our residents. Staff requested additional scope of work be included to review how future rate increases could be distributed differently between residents and larger water users in the City.

We also requested a scope to review to see, if possible, the City could provide a senior/veteran rate discount like some of our surrounding communities current do even though we are a Non-Home Rule community.

The items included in this amendment are as follows:

1. Task 5-**New**-Will provide an analysis on assigning cost responsibly to different classifications of customers. This new task will review different scenario based on the volume and basis rates independently.
2. Task 3-**Amended**-To include an additional rate design analysis as determined based on the finding of the Task 5 analysis. (This work will compare the original rate structure and compared it to the rate design allocation selected out of Task 5)
3. Task 4- **Amended** -Revise technical memorandum summarizing the finding included in the original scope to now include the preparation of a PowerPoint presentations for use during a workshop presentation to the public and City Council.

4. Task 4-**New**-Added the cost for Burns & McDonnell to attend one City Council workshop in person
5. Task 6-**New**-Include additional scope to evaluate senior/veteran discount rates design and analysis.

This amendment will not revise the schedule in the current agreement which is to have this work completed and presented to the Council in November of this year.

Recommended Council Action: A Resolution Approving Amendment No 1 to the July 6, 2026 Professional Service Agreement By and Between the City of Crest Hill, Will County, Illinois and Burns & McDonnell which increases the contract amount by \$32,000.00 for a new total contract amount of \$59,700.00.

Financial Impact:

Funding Source: Water Fund

Budgeted Amount: \$685,000.00

Cost Approved to Date:

Approved July 6, 2026 = \$27,700.00

Plus, Amendment No 1 = \$32,000.00

New Amount Approved = \$59,700.00

Attachments:

Burns & McDonnell Amendment 1-Resolution.

BMcD Amendment 1_Crest Hill 2026 Financial Plan Update + Cost of Services