

RESOLUTION NO. _____

**A RESOLUTION APPROVING A POLICY REGARDING PERMIT FEE WAIVERS FOR
OVERLAPPING GOVERNMENTAL JURISDICTIONS**

WHEREAS, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules, regulations, and policies that pertain to the City's government and affairs and protect the public health and, safety, and welfare of its citizens; and

WHEREAS, the City Council is committed to fostering positive relationships with overlapping governmental jurisdictions (the "OGJs"); and

WHEREAS, in order to reduce the burden of City permit fees on OGJs, the amount of time and City resources devoted to processing fee waiver requests from OGJs, and the amount of time it takes OGJs to obtain required permits from the City, City staff and the City Attorney have drafted the policy regarding permit fee waivers for OGJs (the "POLICY") attached to and made a part hereof as Exhibit A, and

WHEREAS, the City Council reviewed the POLICY at their March 11, 2024, workshop meeting and determined the provisions of the POLICY are reasonable and appropriate; and

WHEREAS, the City Council has determined that it is in the best interest of the City and its citizens to approve the POLICY.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Illinois, pursuant to its statutory authority, as follows:

SECTION 1: PREAMBLE. The City Council hereby finds that all of the recitals contained in the parable to this Resolution are true, correct and complete and are hereby incorporated by reference hereto and made part hereof.

SECTION 2: POLICY APPROVED. The City Council hereby approves the Policy Regarding Permit Fee Waivers for Overlapping Governmental Jurisdictions attached hereto as Exhibit A.

SECTION 3: SEVERABILITY. If any section, paragraph, clause or provisions of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this Resolution.

SECTION 4: REPEALER. All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict hereby repealed.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

PASSED THIS 18th DAY MARCH, 2024.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

APPROVED THIS 18th DAY MARCH, 2024.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

EXHIBIT A

Policy Regarding Permit Fee Waivers for Overlapping Governmental Jurisdictions (last updated 3.5.2024)

The City Council recognizes the importance of fostering positive relationships with overlapping governmental jurisdictions (OGJ) and that an OGJ may, from time to time, require permits from the City for projects and activities on property that it owns and/or controls within Crest Hill municipal boundaries.

In an effort to reduce (i) the burden of permit fees on OGJs, (ii) the amount of time and City resources devoted to processing fee waiver requests from OGJs, and (iii) the amount of time it takes for OGJ's to obtain required permits from the City, the City Council hereby authorizes the Community and Economic Development Director and the Building Commissioner to waive up to \$2,500 in City permit fees for individual applications submitted by OGJs with the understanding that an OGJ must reimburse the City for any and all outside consultant/vendor review and inspection costs incurred by the City as part of the City's processing of an OGJ permit application and inspection of the premises or review of permitted activities. All permit fee waiver requests exceeding \$2,500 require City Council review and approval.

This policy only applies to the waiver of City permit fees only. Any and all other fees required by the Crest Hill City Code, Ordinances, or policies will not be subject to waiver pursuant to this policy.

Approved by the City Council on: _____