## Agenda Memo



Crest Hill, IL

Meeting Date: June 24, 2024

**Submitter:** Marybel Deharo, Administrative Assistant

**Department:** Mayor's Office

**Agenda Item:** | IML Annual Conference Approval

**Summary:** Attached is the pricing for the 111<sup>th</sup> IML Annual Conference. The conference will be held at the Hyatt Regency Chicago, 151 East Wacker Drive, Chicago, IL on September 19-21, 2024. Visit the IML website www.iml.org for more information on the conference.

Please contact me by August 30, 2024 at <a href="mathenance">mdeharo@cityofcresthill.com</a> with the dates you wish to attend and the number of nights you would like to stay, room preference (2 double beds or 1 king bed), any guests? And dietary restrictions? (food allergy, gluten free, kosher, vegan, vegetarian) so I can register everyone and reserve hotel rooms.

**Recommended Council Action:** Register elected officials and City Administrator to attend the conference with the City paying the cost of the conference, up to \$100/day not to exceed \$300 for meals, mileage, transportation, hotel fees and parking for the conference.

## **Financial Impact:**

Funding Source: General Fund

**Budgeted Amount: \$5,000** 

Cost: TBD

**Attachments:** IML Conference Information

