



Agenda Memo

Crest Hill, IL

Meeting Date:	Date: 10/14/2024
Submitter:	Submitter: Christine Vershay, City Clerk Tony Graff, Interim City Administrator
Department:	Department: Administration
Agenda Item:	Agenda Item: Proposals for Planning Commission Members Lap Top Computers

Summary: These proposals were requested for the Planning Commission Members to have laptop computers like the city council members. The Planning Commission is now using Municode for processing their documents and preparing the agendas for their meetings. Clerk Vershay set up the Municode System access and license for the Planning Commission to be able to use on the network. Therefore, hand delivery of the agenda packets is no longer needed once the Commission members receive the computers.

The proposals which were received:

\$4,891.88	7 – HP 250R Pro64 @698.84 (AIS Systems)
\$8,267.00	7 – Dell Latitude 5550 @\$1,181.00 Dell Tech. Cooperative Purchasing Alliance
\$8,835.61	7 – Dell Latitude 5550 @\$1,262.23 CDW-G

Recommended Council Action:

Request to approve the Proposal from AIS Systems in the amount of \$4,891.00

Financial Impact:

Funding Source:	General Fund/Office Equipment
Budgeted Amount:	\$5,000 01-10-5301
Cost:	\$4,891.88

Attachments: AIS Systems Proposal, Dell Tech. Proposal & CDW-G Proposal