



City Council Agenda Memo

Crest Hill, IL

Meeting Date: 4/10/2023
Submitter: Mark Siefert, Director of Public Works
Department: Public Works
Agenda Item: Purchase of Vehicles

Summary:

During the FY21 Budget, staff along with council put a halt on the purchase of vehicles for the fleet due to Covid-19. That practice of keeping the vehicle replacement program has been kept on hold during the completion of the new City Center as the funding for the vehicle replacement was redirected to the City Center.

Staff was allowed to order a Ford Explorer in January of 2022 as the last of the purchases from the previous fiscal year. This vehicle was earmarked for the Public Works Department so the F-150 that the Public Works Director drove could move into the staff fleet with the addition of staff. With the addition of four public works employee's and more summer help since the pause of the vehicle replacement program staff is looking to offer council two potential options.

Option 1:

Currently there is \$55,874.42 outstanding from FY22 where the January 2022 Ford Explorer was expensed. This vehicle has no timetable to come in or even be built. Staff is recommending that, we solicit prices from the Rod Baker Ford, Currie Motors, and Ron Tirrapelli Ford. Staff would then issue a purchase order as long as the prices are within the range listed below. Staff would then purchase the vehicle with the money accrued from FY22.

Option 2:

All of Option 1 would still happen. Staff at the same time would then solicit pricing for another Ford Explorer and a Ford Escape. These two new vehicles would replace Assistant Director Kline and Building Commissioner Seeman's Ford F-150 and allow them to be placed into the staff fleet. Currently in FY23, in the water/sewer capital fund there are over 200K dollars in

unexpended funds that would be sent to the fund balance at the end of the fiscal year. Staff would suggest that we purchase one Ford Escape and one Ford Explorer at the pricing listed below. A purchase order and invoice would be issued during the current fiscal year. The unexpended funds are not associated with the \$2.3 million associated with the Rt. 30 watermain lining and the meter replacements.

Staff suggests that Public Works stick with the Ford Explorer due to the 4WD capabilities, while the building department would only need the FWD capabilities of the escape.

Price Ranges:

2023 Ford Explorer - \$49,000-\$56,000 with safety lighting.

2022/23 Ford Escape - \$30,000-\$35,000 with safety lighting.

Other Fleet Information:

- Staff plans on bringing back to council a memo to have a conversation about the vehicle replacement plan, when to bring it back, what it would look like, and how it would be funded mid-summer.
- With the potential upcoming development of the 75 acres it is prudent to mention to council that there will be a need for another snowplow truck once that area is fully developed. Currently there is a 24–26-month lag in dump truck/snowplow production from the date of order. Current pricing is \$225,000. Staff would just like to make council aware that once we move to the next budget year we will be bringing back a revamped vehicle purchasing plan.
- Currently the state purchase program for police interceptors is open. Police is in need of 3-5 vehicles that should have been replaced during the purchasing pause. Currently there is no budgeted amount for vehicles. This is the first time the state purchase has been open for police vehicles in over a year, and the expected delivery time is shortened to only a couple of months for non-hybrid. Hybrid vehicles will be opening this fall.
- Public Works is dire need of a new woodchipper. The current wood chipper is on it's last leg. It was purchased in 1992, it does not have any of the appropriate safety mechanisms that are now required to safely operate them. A new wood chipper is going to run around \$125K and that number is unbudgeted at the current moment.
- With the addition of property around City Center and behind Menards, Public Works will be coming back to council to ask for the approval of purchasing more lawn mowers and they were normally turned over every five years under the old purchasing program.

Recommended Council Action:

Direct staff to proceed and cancel the original 2022 Ford Explorer order and purchase three new vehicles after receiving prices from the three local ford dealers as long as the prices are within or below the range.

Financial Impact:

Funding Source: Water/Sewer

Budgeted Amount:

FY22 \$55,874.42

FY23 n/a

Cost: Between \$128,000 and \$147,000

Attachments:

n/a