



Agenda Memo

Crest Hill, IL

Meeting Date:	August 3, 2026
Submitter:	Blaine Wing, City Administrator
Department:	Administration
Agenda Item:	Approve an Executive Conference Room Use Policy

Summary: Recently staff presented City Council with a draft Executive Conference Room Use Policy. Additional direction was given at the July 27th Work Session and the previous document was adjusted and prepared along with a resolution that with approval, will adopt a policy for use of the Executive Conference Room.

Recommended Council Action: Approve an Executive Conference Room Use Policy.

Attachments:

Resolution

Executive Conference Room Use Policy