



Agenda Memo

Crest Hill, IL

Meeting Date:	April 17, 2023
Submitter:	Lisa Banovetz, Director of Finance / Glen Conklin, Treasurer
Department:	Treasurer's Office
Agenda Item:	Approve an Ordinance Supplementing the Appropriation Ordinance for the Fiscal Year Beginning May 1, 2022, and Ending April 30, 2023, for transfers of line-item expenditures from one account code to another.

Summary: Under the City's current Budget Appropriation Ordinance, individual departments cannot exceed the annual budgeted amount for a specific line item without City Council approving an Appropriation Ordinance amendment. Exhibit A outlines the necessary transfers between expenditure line items to ensure that the City is in compliance with its current Budget Appropriation Ordinance. The net budgetary impact to the City's Fiscal Year 2022 ~ 2023 overall fund balance is zero.

Please see Exhibit A for the details on requested line-item transfers.

Recommended Council Action: Approve an ordinance amending the budget appropriation ordinance for Fiscal Year 2022-2023 in the net amount of \$0.

Financial Impact:

Funding Source: N/A

Budgeted Amount: N/A

Cost: \$0

Attachments: AN ORDINANCE SUPPLEMENTING THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023 FOR THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS

ORDINANCE NO. _____

**AN ORDINANCE SUPPLEMENTING THE APPROPRIATION ORDINANCE FOR THE
FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023 FOR THE CITY OF
CREST HILL, WILL COUNTY, ILLINOIS**

WHEREAS, the City Council of the City of Crest Hill has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, on May 16, 2022 the City Council passed Ordinance No. 1902 entitled "An Ordinance Making Appropriations for All Corporate Purposes for the Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023 for the City of Crest Hill, Will County, Illinois" (hereinafter referred to as the "Fiscal Year 2022-2023 Appropriation Ordinance"); and

WHEREAS, there were additional fund balances available to the City when the Fiscal Year 2022-2023 Appropriation Ordinance was adopted but which were not appropriated at that time; and

WHEREAS, pursuant to Section 8-2-9 of the Illinois Municipal Code (65 ILCS 5/8-2-9), the corporate authorities are authorized to adopt a supplemental appropriation ordinance to create supplemental appropriations in an amount not in excess of the aggregate of any additional revenue available to the City, or estimated to be received by the City after the adoption of the of the annual appropriation ordinance for that fiscal year, or from fund balances available when the annual appropriation ordinance was adopted but that were not appropriated at that time; and

WHEREAS, the City Council desires to amend the Fiscal Year 2022-2023 Appropriation Ordinance and adopt the supplemental appropriation for the transfer of line item expenses as set forth in this Ordinance; and

WHEREAS, the City Council has determined that it is necessary, expedient, and in the best interests of the City and its citizens to amend the Fiscal Year 2022-2023 Appropriation Ordinance and adopt the supplemental appropriation as set forth in this Ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:

SECTION 1: The City Council hereby finds that all of the recitals contained in the preamble to this Ordinance are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

SECTION 2: That the Appropriations listed below in the Ordinance Making Appropriations for All Corporate Purposes for the Fiscal Year Beginning May 1, 2022, and Ending April 30, 2023, for the City of Crest Hill, Will County, Illinois, commonly known as City of Crest Hill Ordinance No. 1902, are hereby amended to correspond with the new amounts appropriated on **Exhibit A** (attached hereto and incorporated herein).

SECTION 3: Any unexpended balance of any item of any appropriation made by this Ordinance may be expended in making up any insufficiency in any item of appropriation made by this Ordinance, as may be directed by the City Council, by appropriate action.

SECTION 4: That all other provisions of City of Crest Hill Ordinance No. 1902, as amended, except for the supplemental appropriation as described above, shall remain in full force and effect without change.

SECTION 5: In the event that any provision or provisions, portion or portions, or clause or clauses of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

SECTION 6: That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Ordinance, are hereby repealed to the extent of the conflict.

SECTION 7: That the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 8: That this Ordinance shall be in full force and effect from and after the end of the current fiscal year as provided by law.

PASSED THIS _____ DAY OF _____, 2023.

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

Christine Vershay-Hall, City Clerk

APPROVED THIS _____ DAY OF _____, 2023.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

EXHIBIT A

EXHIBIT A

Account	Description	Original Appropriation	July 5, 2022 Supplemental Appropriation	July 5, 2022 Amended Appropriation	August 29, 2022 Supplemental Appropriation	August 29, 2022 Amended Appropriation	September 6, 2022 Supplemental Appropriation	October 17, 2022 Supplemental Appropriation	October 17, 2022 Amended Appropriation	April 10, 2023 Supplemental Appropriation	April 10, 2023 Aggregate Appropriation
General Fund											
Officials Department											
01-01-4100	Salaries	\$ 55,000							\$ 4,000	\$	59,000
01-01-4220	Medicare	\$ 725							\$ 2,000	\$	2,725
01-01-5300	Contractual Services	\$ 7,500							\$ (2,375)	\$	5,125
01-01-5323	Insurance & Bonding	\$ 1,250							\$ (1,250)	\$	
01-01-5343	Meal Expense	\$ 500							\$ 500	\$	1,000
01-01-5383	Beautification Committe	\$ 1,000							\$ (625)	\$	375
01-01-5400	Material & Supplies	\$ 3,000							\$ (2,250)	\$	750
Police											
01-02-4100	Salaries	\$ 3,245,798							\$ (54,000)	\$	3,191,798
01-02-4120	Overtime	\$ 200,000							\$ 43,000	\$	243,000
01-02-5310	Outside Services	\$ 14,000							\$ 5,000	\$	19,000
01-02-5342	Travel Expenses	\$ 2,000							\$ 1,000	\$	3,000
01-02-5400	Material & Supplies	\$ 47,700							\$ 5,000	\$	52,700
Streets											
01-03-4110	Seasonal Salaries	\$							\$ 10,000	\$	10,000
01-03-4120	Overtime	\$ 15,000							\$ 10,000	\$	25,000
01-03-4121	Clerical Overtime	\$ 500							\$ 500	\$	1,000
01-03-4220	Medicare	\$ 7,900							\$ 1,000	\$	8,900
01-03-4230	Unemployment Benefit	\$							\$ 1,000	\$	1,000
01-03-4100	Salaries	\$ 415,600							\$ (22,500)	\$	393,100
Facilities Maintenance											
01-04-4110	Seasonal Salaries	\$ 60,000							\$ (57,628)	\$	2,372
01-04-4100	Salaries	\$ 90,000							\$ (35,000)	\$	55,000
Information Technology											
01-06-4100	Salaries	\$ 122,400							\$ (59,693)	\$	62,707
01-06-4200	Insurance Benefit	\$ 21,000							\$ (8,341)	\$	12,659
01-06-4210	FICA	\$ 7,500							\$ (3,160)	\$	4,340
01-06-4220	Medicare	\$ 1,200							\$ (185)	\$	1,015
01-06-4230	Unemployment Benefit	\$							\$ 52	\$	52
01-06-4240	IMRF Expense	\$ 8,400							\$ (3,689)	\$	4,711
01-06-5301	Technology Services	\$ 260,373							\$ 122,627	\$	383,000
01-06-5350	Utilities	\$ 21,678							\$ 45,531	\$	67,209

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Fleet Vehicle Maintenance											
01-07-4120	Overtime	\$ 20,000								(20,000)	\$ -
01-07-4122	Mechanic Overtime	\$ -								35,000	\$ 35,000
01-07-4200	Insurance Benefit	\$ 49,500								6,000	\$ 55,500
01-07-4210	FICA	\$ 10,250								2,500	\$ 12,750
01-07-4220	Medicare	\$ 2,400								1,500	\$ 3,900
Administration Department											
01-10-4101	Clerical Salaries	\$ 246,437								(40,000)	\$ 206,437
01-10-5350	Utilities	\$ 80,000								40,000	\$ 120,000
01-10-5345	Dues & Subscriptions	\$ 40,000								(25,514)	\$ 14,486
Clerk											
01-11-4100	Salaries	\$ -								5,000	\$ 5,000
01-11-4101	Clerical Salaries	\$ 155,000								(10,000)	\$ 145,000
01-11-4230	Unemployment Benefit	\$ -								1,000	\$ 1,000
Treasurer											
01-12-4121	Clerical Overtime	\$ -								3,000	\$ 3,000
01-12-4230	Unemployment Benefit	\$ -								500	\$ 500
01-12-4101	Clerical Salaries	\$ 143,000								(3,500)	\$ 139,500
Community Development											
01-16-4101	Clerical Salaries	\$ 108,000								67,000	\$ 175,000
01-16-4230	Unemployment Benefit	\$ -								500	\$ 500
01-16-5300	Contractual Services	\$ 95,000								200,000	\$ 295,000
01-16-5401	Office Supplies	\$ 5,000								2,000	\$ 7,000
01-16-4100	Salaries	\$ 387,881								(269,500)	\$ 118,381
Non-Home Rule											
Account Number											
06-00-5001	Food 4 Less Econ. Incentive	\$ 17,000								28,000	\$ 45,000
06-00-8110	Property Tax Rebate	\$ 250,000								(28,000)	\$ 222,000

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Water										
07-06-4100	Salaries	\$ 295,000							\$ (70,000)	\$ 225,000
07-06-4101	Clerical Salaries	\$ 50,874							\$ 2,000	\$ 52,874
07-06-4110	Seasonal Salaries	\$ 6,667							\$ 8,000	\$ 14,667
07-06-4120	Overtime	\$ 20,000							\$ 22,000	\$ 42,000
07-06-4121	Clerical Overtime	\$ -							\$ 1,000	\$ 1,000
07-06-4124	Utility Repair Overtime	\$ -							\$ 10,000	\$ 10,000
07-06-4200	Insurance Benefit	\$ 93,000							\$ 5,000	\$ 98,000
07-06-4220	Medicare	\$ 5,500							\$ 1,000	\$ 6,500
07-06-5321	Printing & Publications	\$ 2,500							\$ (2,500)	\$ -
07-06-5330	Water Engineering	\$ 32,500							\$ (20,000)	\$ 12,500
07-06-5331	Engineering	\$ 25,000							\$ (10,000)	\$ 15,000
07-06-5341	Training	\$ 6,000							\$ (3,000)	\$ 3,000
07-06-5372	Equipment Rental	\$ 44,000							\$ 75,000	\$ 119,000
07-06-5421	Chemicals	\$ 58,000							\$ 100,000	\$ 158,000
07-06-5430	Breaks-Materials & Repair	\$ 70,000							\$ 145,000	\$ 215,000
07-06-5470	Valves and Hydrants	\$ 30,000							\$ 40,000	\$ 70,000
Sewer										
07-07-4101	Clerical Salaries	\$ -							\$ 60,000	\$ 60,000
07-07-4100	Salaries	\$ 404,333							\$ (170,000)	\$ 234,333
07-07-4110	Seasonal Salaries	\$ 6,666							\$ 7,000	\$ 13,666
07-07-4120	Overtime	\$ 10,000							\$ 10,000	\$ 20,000
07-07-4121	Clerical Overtime	\$ -							\$ 1,000	\$ 1,000
07-07-4200	Insurance Benefit	\$ 120,000							\$ (50,000)	\$ 70,000
07-07-4230	Unemployment Benefit	\$ -							\$ 500	\$ 500
07-07-5301	Technology	\$ 6,000							\$ 7,000	\$ 13,000
07-07-5353	Power Purchase	\$ 3,200							\$ 4,000	\$ 7,200
07-07-5341	Training	\$ 8,000							\$ (8,000)	\$ -
STP										
07-08-4100	Salaries	\$ 491,333							\$ -	\$ 491,333
07-08-4101	Clerical Salaries	\$ -							\$ 50,000	\$ 50,000
07-08-4110	Seasonal Salaries	\$ 6,666							\$ 2,000	\$ 8,666
07-08-4121	Clerical Overtime	\$ -							\$ 2,000	\$ 2,000
07-08-4200	Insurance Benefit	\$ 120,000							\$ (25,000)	\$ 95,000
07-08-4230	Unemployment Benefit	\$ -							\$ 1,000	\$ 1,000
07-08-5301	Technology	\$ 75,000							\$ (40,000)	\$ 35,000
07-08-5377	Intergovernmental Groups	\$ 18,000							\$ 1,500	\$ 19,500
07-08-5421	Chemicals	\$ 25,000							\$ 40,000	\$ 65,000
Water & Sewer Administration										
07-09-4100	Salaries	\$ 530,162							\$ (326,500)	\$ 203,662

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07-09-4101	Clerical Salaries	\$									\$ 340,000	\$ 340,000
07-09-4121	Clerical Overtime	\$									\$ 20,000	\$ 20,000
07-09-5470	Meters	\$	900,053								\$	\$ 900,053
Water & Sewer Capital Projects												
12-00-7300	Capital Equipment	\$	75,000								\$ (30,000)	\$ 45,000
12-00-7303	Technology Capital	\$	50,000								\$ (50,000)	\$ -
12-00-7602	Watermain Design	\$	265,000								\$ (56,000)	\$ 209,000
12-00-7610	Well Maintenance	\$	100,000								\$ -	\$ 100,000
12-00-7615	Well #14	\$	205,000								\$ (90,000)	\$ 115,000
Police Special Assets												
99-00-5400	Material & Supplies	\$	-								\$ 98,086	\$ 98,086
99-00-3241	Special Assets	\$	-								\$ (15,100)	\$ (15,100)
99-00-3244	Police Seizure	\$	-								\$ (80,209)	\$ (80,209)
99-00-3245	Police Forfeiture	\$	(5,000)								\$ (2,777)	\$ (7,777)
Grand Total		\$	43,938,298	\$ 1,129,384	\$ 45,067,682	\$ 340,200	\$ 45,407,882	\$ 55,161	\$ 45,463,043	\$ 749,957	\$ 46,213,000	\$ (0) \$ 46,213,000