

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING THE APPOINTMENT OF ASHLEY MONROE AS ASSISTANT CITY ADMINISTRATOR/HUMAN RESOURCES DIRECTOR FOR THE CITY OF CREST HILL EFFECTIVE MARCH 3, 2026, AT A STARTING SALARY OF \$155,000.00 PER YEAR PLUS BENEFITS**

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**WHEREAS**, the Corporate Authorities of the City of Crest Hill, Will County, Illinois, have the authority to adopt resolutions and to promulgate rules and regulations that pertain to the City's government and affairs and protect the public health, safety, and welfare of its citizens; and

**WHEREAS**, pursuant to Section 2-2-12 of the Illinois Municipal Code (65 ILCS 5/2-2-12), the City Council possesses the authority to enter into contracts that serve the legitimate corporate purposes of the City; and

**WHEREAS**, pursuant to Section 3.1-30-5(a) of the Illinois Municipal Code (65 ILCS 5/3.1-30-5(a)), the Mayor is authorized to appoint, subject to the advice and consent of the City Council, any and all officers necessary to carry into effect the powers conferred upon the City by the constitution and laws of the State of Illinois; and

**WHEREAS**, the Mayor and City Council previously exercised this grant of authority to create the position of Assistant City Administrator/Human Resources Director, which position was amended most recently to Employee Relations Manager/Assistant to the Finance Director; and

**WHEREAS**, the Corporate Authorities of the City are empowered to amend its Code of Ordinances from time to time, as necessary to further the best interests of the City of Crest Hill and its residents; and

**WHEREAS**, the Corporate Authorities have on this date, March 2, 2026, amended Chapter 2.30 of Title 2 (Administration and Personnel), to repeal the Ordinance creating the position of Employee Relations Manager/Assistant to the Finance Director and to create the office of Assistant City Administrator/Human Resources Director; and

**WHEREAS**, the office of Assistant City Administrator is appointed by the Mayor with the advice and consent of the City Council (Ch. 2.30, Section 2.30.010; and

**WHEREAS**, the City previously contracted with LocalGov Staffing Solutions to conduct a search for an Assistant City Administrator/Human Resources Director; and

**WHEREAS**, following the search and interviews of candidates, the Mayor of the City of Crest Hill has appointed Ashley Monroe to be the Assistant City Administrator/Human Resources Director for the City of Crest Hill effective March 3, 2026, at a starting salary of \$155,000.00 per year plus benefits; and

**WHEREAS**, the Corporate Authorities have determined that the appointment of Ashley Monroe to the Office of Assistant City Administrator/Human Resources Director for the City of Crest Hill should be approved and is in the best interests of the City and its citizens.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Crest Hill, Illinois, pursuant to its statutory authority, as follows:

**SECTION 1: PREAMBLE.** The City Council hereby finds that all the recitals contained in the preamble to this Resolution are true, correct, and complete and are hereby incorporated by reference hereto and made a part hereof.

**SECTION 2: ASHLEY MONROE APPOINTMENT APPROVED.** The City Council hereby approves the appointment of Ashley Monroe as Assistant City Administrator/Human Resources Director effective March 3, 2026, at a starting salary of \$155,000.00 per year plus benefits.

**SECTION 3: SEVERABILITY.** If any section, paragraph, clause, or provision of this Resolution is held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any other provision of this Resolution.

**SECTION 4: REPEALER.** All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict hereby repealed.

**SECTION 5: EFFECTIVE DATE.** This Resolution shall be in full force and effect immediately upon its passage and publication according to law.

*[Left Intentionally Blank]*

PASSED THIS 2<sup>ND</sup> DAY OF MARCH, 2026.

	Aye	Nay	Absent	Abstain
Alderman Scott Dyke	_____	_____	_____	_____
Alderman Angelo Deserio	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderperson Tina Oberlin	_____	_____	_____	_____
Alderman Mark Cipiti	_____	_____	_____	_____
Alderman Nate Albert	_____	_____	_____	_____
Alderman Joe Kubal	_____	_____	_____	_____
Mayor Raymond R. Soliman	_____	_____	_____	_____

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Christine Vershay-Hall, City Clerk

APPROVED THIS 2<sup>ND</sup> DAY OF MARCH, 2026.

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Raymond R. Soliman, Mayor

ATTEST:

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Christine Vershay-Hall, City Clerk