

RESOLUTION NO. _____

**A RESOLUTION APPROVING A REVISED PROJECT REVIEW FEE SCHEDULE
FOR COMMERCIAL FLAGPOLE VARIATION APPLICATIONS**

WHEREAS, the City Council of the City of Crest Hill has the authority to adopt ordinances, resolutions, and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, on December 7, 2020, the City Council approved Resolution 1088 to adopt a professional fee agreement and project review fee schedule (Appendix B to Resolution 1088); and

WHEREAS, the City Council has from time to time amended, updated, and otherwise modified its project application and review fees as needed; and

WHEREAS, the City Council has determined that Appendix B to Resolution 1088 should be amended to clarify what application fees are to be collected for zoning variation applications involving commercial flag poles.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Crest Hill, Will County, Illinois as follows:

SECTION 1: The preamble of this resolution is declared to be true and correct and is incorporated by reference herein.

SECTION 2: The Mayor and City Council of the City of Crest Hill hereby adopt a revised Project Application, Review and Inspection Fee Schedule, Appendix B to Resolution 1088, a copy of which is attached hereto as Exhibit A and incorporated by reference into this Resolution, to be used by the City's staff for development projects and special zoning and subdivision applications.

SECTION 3: All other Resolutions in conflict with this Resolution, including any costs at variance with the sums set forth in Exhibit A, are repealed and rescinded and this Professional Fee Agreement supersedes all prior Agreements, Resolutions, and understandings with respect to the subject matter set forth therein.

SECTION 4: This Resolution shall be effective upon its passage and approval as provided by law.

RESOLVED THIS 18th DAY OF DECEMBER, 2023

	Aye	Nay	Absent	Abstain
Alderman John Vershay	_____	_____	_____	_____
Alderman Scott Dyke	_____	_____	_____	_____
Alderwoman Claudia Gazal	_____	_____	_____	_____
Alderman Darrell Jefferson	_____	_____	_____	_____
Alderpersion Tina Oberlin	_____	_____	_____	_____

EXHIBIT A

Alderman Mark Cipiti

Alderman Nate Albert

Alderman Joe Kubal

Mayor Raymond R. Soliman

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Christine Vershay-Hall, City Clerk

APPROVED THIS 18TH DAY OF DECEMBER, 2023.

Raymond R. Soliman, Mayor

ATTEST:

Christine Vershay-Hall, City Clerk

EXHIBIT A

APPENDIX B PROJECT APPLICATION, REVIEW, AND INSPECTION FEE SCHEDULE

PROJECT COMPONENTS	BASE FEE		
	LESS THAN 10 ACRES	10 ACRES OR GREATER	NOTES
CONCEPT PLAN REVIEW	\$500	\$1,000	(1), (8)
ANNEXATION AGREEMENT (INCLUDING ZONING)	\$5,000	\$7,500	(2), (3), (8)
PROPERTY RE-ZONING	\$1,000	\$1,000	(3), (8)
SPECIAL USE PERMIT	\$1,000	\$1,000	(3), (8)
PLANNED UNIT DEVELOPMENT			
RESIDENTIAL	\$4,000	\$6,000	(2), (3), (8)
NON-RESIDENTIAL	\$2,500	\$5,000	(2), (3), (8)
SITE ENGINEERING PLAN REVIEW (INCLUDES PRELIM, FINAL AND RECORDATION PLAT REVIEWS, SITE DESIGN, PHOTOMETRICS, CONSTRUCTION INSPECTION AND OBSERVATION, PROJECT ADMINISTRATION)	4.5% OF EEOPCC	4.5% OF EEOPCC	(2), (4), (5), (11)
ZONING VARIANCES & APPEALS			
SINGLE FAMILY RESIDENTIAL	\$150	\$150	(3), (8)
ALL OTHERS	\$1,000	\$1,000	(3), (8)
COMMERCIAL FLAG POLES	\$250	\$250	(3)
LANDSCAPING PLAN REVIEW	\$750	\$1,000	(6), (8)
CITY ENGINEER/GIS UPDATES	\$100	\$100	(7), (8)
PARKING VARIANCES	\$250	\$500	(2), (8)
SIGN PERMITS			
TEMPORARY	\$2/ Sq. Ft.	\$2/ Sq. Ft.	(9)
PERMANENT	\$15/ Sq. Ft.	\$15/ Sq. Ft.	(10)

EXHIBIT A

NOTES:

- (1) Base fee includes one (1) reviews and related meeting (if necessary). Each subsequent review requires additional fee of 50% of base fee, to be paid at time of subsequent submittal.
- (2) Base fee includes up to three (3) professional reviews and two (2) related meetings (if necessary). Each subsequent review requires additional fee of 50% of base fee, paid at time of subsequent submittal.
- (3) Applicant must also pay actual cost for published notices for applicable hearing and/or recording fees with Will County's Recorder's Office.
- (4) Upon submittal of the APPLICANT'S preliminary engineering plans, 3% of the preliminary construction cost estimate is due. No reviews will begin until this fee has been paid. Final fee shall be calculated per the final Engineer's Estimate of Probable Construction (EEOPCC) submitted by the APPLICANT with final engineering plan and as approved by City. All cost differences shall be paid in full by the APPLICANT prior to final plan approval and/or mass grading authorization.
- (5) During construction, applicant pays additional costs for all re-inspections and re-tests due to failed inspection or test.
- (6) Base fee includes up to two (2) professional reviews and one (1) related meetings (if necessary). Each subsequent review requires additional fee of 50% of base fee, paid at time of subsequent submittal.
- (7) Fees to update the City's GIS mapping for items like utilities, ROW and Easements, and lot line changes and etc.
- (8) Hourly Rate added to each project component for City Engineer unless otherwise noted.
- (9) Minimum \$50.00
- (10) Minimum \$100.00
- (11) City Engineer Rates included in the 4.5%