



Agenda Memo

Crest Hill, IL

Meeting Date: December 18, 2023

Submitter: Ron Mentzer, Acting Community and Economic Development Director

Department: Community Development

Agenda Item: Revised Fees for Commercial Flagpole Variations

Summary: At its September 25, 2023, Workshop Meeting, the City Council discussed Reza's Auto Repair's request for a reduction or waiver of the \$1,000 commercial flagpole setback variance application fee and directed staff and the City Attorney to prepare the required ordinance or resolution necessary to revise the City's Project Application, Review, and Inspection fee schedule to set the application fee for all commercial flagpole variations to \$250.

A copy of the Resolution Approving a Revised Project Review Fee Schedule for Commercial Flagpole Variation Applications prepared by staff and the City Attorney in response to the above noted direction is included with the agenda packet backup materials. The yellow highlighted text on Exhibit A of this Resolution identifies the fee schedule revisions that would be approved by this Resolution.

Recommended Council Action: Approve a Resolution Approving a Revised Project Review Fee Schedule for Commercial Flagpole Variation Applications.

Financial Impact: A potentially relatively negligible reduction in potential future special zoning approval application fees.

Funding Source: Not applicable.

Budgeted Amount: Not applicable.

Cost: Will vary depending on the number of Special Zoning Approval ordinances the City Council approves in any given year.

Attachment: Resolution Approving a Revised Project Review Fee Schedule for Commercial Flagpole Variation Applications.