

*City of* CREST HILL  
*Illinois*

**To:** Mayor & City Council  
**From:** Tom Migatz, Director of Public Works  
**cc:** Heather McGuire, City Administrator  
Megan Fulara, Assistant City Administrator/Director of Human Resources  
**Date:** October 23, 2019  
**Re:** Jasmine Creek Maintenance SSA

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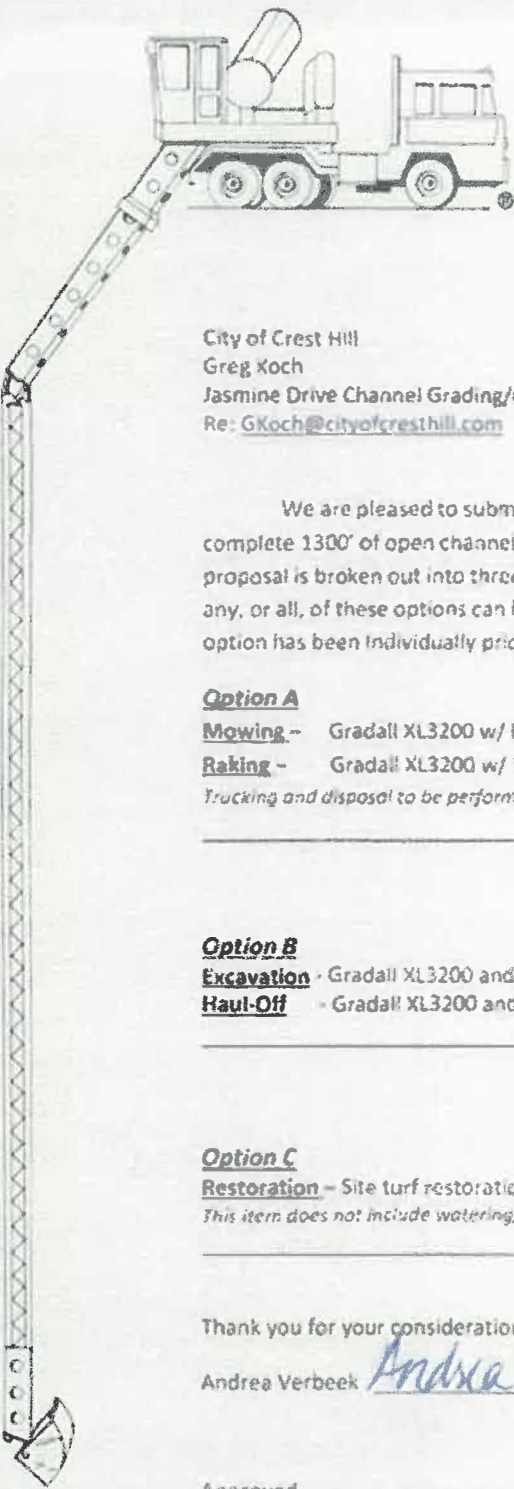
Running underneath Jasmine Drive from Gaylord Road to the west city limits, the area commonly known as Jasmine Creek represents an oasis of maintenance uncertainty. County documents list Canterbury Homes, a defunct developer as the owner of record as they never transferred ownership to a home owner's association (HOA). Maintenance is severely lacking, and the resulting weeds, reeds, and trees affect the flow of storm water through the area. Additionally, the channel's inability to convey storm water effectively results in some localized flooding onto certain neighboring properties.

Responding to a request to address maintenance concerns within the area, staff solicited an informational quote for initial maintenance to remove the causal material as well as a price for ongoing maintenance. As both represented substantial cost and given the fact that the property in question does not fall under public ownership, staff began the process of determining the steps necessary, and parameters involved in establishing a Special Service Assessment (SSA) for the area in cooperation with Dana Ludwig of Robinson Engineering and Chris Spesia of Spesia & Taylor.

Under an SSA, properties reasonably considered to contribute storm water to the creek would pay an assessment to the City based on actual maintenance costs for that year. The City would administer a maintenance program through a contractor on behalf of the HOAs to provide service to the area. Conversations between the three parties mentioned led to an agreement on the most logical area of assessment based on several factors. Both Ms. Ludwig and Mr. Spesia will attend the Work Session on October 28 to further discuss the affected area and process of establishing the SSA.

Various cost estimates, impact to property owners, and maps of the proposed SSA are included at the end of this memorandum for your information.

Staff seeks Council direction whether to proceed with initiating the formal process of establishing an SSA for this area.



## THORNTON EQUIPMENT SERVICES, INC.

(708) 479-7531

Fax (708) 479-7591

Gradall Rental • Specialized Excavating

City of Crest Hill  
Greg Koch  
Jasmine Drive Channel Grading/Cleaning  
Re: [GKoch@cityofcresthill.com](mailto:GKoch@cityofcresthill.com)

July 30th, 2018

We are pleased to submit our proposal to furnish equipment and operators to complete 1300' of open channel grading/cleaning project at Jasmine Drive. This proposal is broken out into three phases; it is understood by Thornton Equipment that any, or all, of these options can be selected by the client at their discretion. Each option has been individually priced for this purpose.

### Option A

**Mowing** - Gradall XL3200 w/ Mower Attachment - 2 Days - \$5,000.00  
**Raking** - Gradall XL3200 w/ Rake Attachment - 2 Days - \$5,000.00

*Trucking and disposal to be performed by Public Works*

**Mowing and Raking Total - \$10,000.00**

### Option B

**Excavation** - Gradall XL3200 and Komatsu Track Truck - 6 Days - \$24,000.00  
**Haul-Off** - Gradall XL3200 and Semi Dump Trucks - 3 Days - \$ 8,500.00

**Excavation/Haul-off Total - \$32,000.00**

### Option C

**Restoration** - Site turf restoration includes seed, blanket and installation.

*This item does not include watering/continued maintenance.*

**Restoration Total - \$ 4,800.00**

Thank you for your consideration,

Andrea Verbeek Andrea Verbeek - Thornton Equipment Services, Inc.

Approved \_\_\_\_\_ - City of Crest Hill

12515 West Frontage Road • Mokena, IL 60448