



Agenda Memo

Crest Hill, IL

Meeting Date:	January 26, 2026
Submitter:	Blaine Wing, City Administrator
Department:	Administration
Agenda Item:	Council Chambers – Audio Upgrade

Summary: This project focuses on upgrading Crest Hill's Council Chambers audio system to deliver improved functionality, flexibility, and audio quality for meetings and broadcasts. The current system routes all microphones through the TV sound board, causing adjustments for broadcast audio to negatively impact in-room and recorded performance. The proposed solutions address these deficiencies by implementing a more robust and isolated audio signal management architecture and reprogrammed audio DSP.

Only 2 of 3 vendors provided proposals. The large cost difference is mainly because of the hybrid solution of Forte, with both wired and wireless, along with higher labor costs.

ACP CreativIT:	Proposed cost: \$29,429
Forte:	Proposed cost: \$81,448

I talked with both vendors since their proposals to better understand what they would do and how it would resolve the City's issues. I am comfortable with both, but due to the cost difference, I am recommending ACP CreativIT's solution.

Recommended Council Action: Approve the ACP CreativIT audio upgrade proposal in the amount not to exceed \$30,000.

Financial Impact:

Funding Source: General Fund

Budgeted Amount: None

Cost: \$30,000