



Agenda Memo

Crest Hill, IL

Meeting Date:	October 7, 2024
Submitter:	Ronald Mentzer, Interim Community and Economic Development Director
Department:	Community Development
Agenda Item:	Chaney-Monge School Building Addition-Plat of Dedication

Summary: Several months ago, School District 88 submitted plans to the City for a 4,765 sq ft building addition to Chaney-Monge School. The new addition is now under construction along the east side of the school adjacent to N. Center Street. During the review of the project plans, it was found that the school district property extends to the center line of N. Center St. The existing roadway is constructed on school district property.

The school district indicated it is willing to voluntarily dedicate the portion of N. Center St. owned by the school district from the existing centerline of N. Center St. to the edge of the west curb line of N. Center Street to the City subject to the City satisfying the four below-identified conditions.

On August 5, 2024, the City Council passed a motion to authorize City staff to coordinate the completion of four below-noted school district conditions.

City Engineer Weideman subsequently coordinated the preparation of the attached Plat of Dedication prepared by Compass Surveying and last revised on September 17, 2024.

School District ROW Dedication Conditions:

- 1) Coordinate and pay for the preparation of the required Plat of Dedication.
- 2) Coordinate and pay to update the boundary survey and legal description of the school's property, have it recorded with the Will County Assessor's Office, and send a copy of the recorded document to the school district for their records.
- 3) Coordinate and pay for the zoning variation/public hearing process that would culminate in the City's approval of the required building setback variations necessary to ensure the school building's setbacks are not considered non-conforming.
- 4) Update the City Zoning Map to reflect the dedication of a portion of the school property as public right-of-way.

Recommended Council Action: Recommend the City Council pass a Resolution to approve the Plat of Dedication of a portion of Center Street ROW prepared by Compass Surveying and last revised on 9/17/2024.

Financial Impact: N/A

Funding Source: N/A

Budgeted Amount: N/A

Cost: N/A

Attachments:

Plat of Dedication prepared by Compass Surveying and last revised on 9/17/202424.0035-01-
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