



## Agenda Memo

Crest Hill, IL

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<b>Meeting Date:</b>	April 22, 2024
<b>Submitter:</b>	Ronald J Wiedeman
<b>Department:</b>	Engineering
<b>Agenda Item:</b>	Resolution approving an Intergovernmental agreement between the City of Crest Hill and Lockport Township Park District for cost-sharing regarding the design, construction, annual maintenance, and annual events at the City of Crest Hill City Center and Park.

**Summary:** Attached is a draft Intergovernmental Agreement (IGA) between the Lockport Park District and the City of Crest Hill for cost-sharing regarding the design, construction, annual maintenance, and annual events for a new playground located on the property just west of the City Hall Complex. Highlights of the IGA are as follows:

- The cost of the playground equipment and stabilized surface will be shared costs.
- Lockport will pay the City \$250,000.00, which is 50% of the estimated construction costs.
- The city shall be solely responsible for the bidding process, construction, purchase and installation of the initial playground elements.
- The Park District will provide technical assistance during the final bidding, design and construction of the playground.
- The property bounded by the playground will be conveyed to the Park District after construction. If in the future the Park District should cease to utilize the playground property, the property will be conveyed back to the City.
- All Inspections a minimum of twice (2) at year and repairs to playground equipment that is under \$5,000.00 will be the responsibility of the Park District.
- The Park District shall have sole responsibility for maintaining insurance for the playground.
- Repairs to the drainage system beneath the playground will be split between each party 50/50.
- Once the playground equipment reaches its useful life, as determined by the Park District, the Park District will be responsible to prepare design plans for the replacement of equipment and playground surface at its own cost.

- The City will be part of the design process by being provided proposed layouts of replaced equipment and surface.
- Both parties agree to work together on a mutually acceptable design.
- Cost above the \$5,000 threshold will be split 50/50 between both parties.
- The Park District shall notify the City 12 months in advance of any replacement of equipment or surface.
- The Park District will be allowed to organize and hold at least one (1) event annually starting in 2026 at the City Center Park. For this one event, the city will provide at no cost to the Park District police officers to staff the event.
- The Park District shall be granted the exclusive right to sale alcoholic beverages at the annual event discussed above and the city will waive food and beverage permit fees to the Park District and shall grant all necessary temporary local liquor license.
  - Park District shall be solely responsible for securing and paying for all Illinois Temporary liquor licenses and alcohol permits.
  - All revenue generated for the alcohol sales shall be the exclusive revenue of the Park District.
  - Any and all Food Vendors shall be separately registered with the City and/or permitted through the City pursuant to any Ordinance or Policy in effect at that time.

**Recommended Council Action:** Resolution approving an Intergovernmental agreement between the City of Crest Hill and Lockport Township Park District for cost-sharing regarding the design, construction, annual maintenance, and annual events at the City of Crest Hill City Center and Park.

**Financial Impact:**

**Funding Source:**

**Budgeted Amount:**

**Cost:**

**Attachments:**

Draft CH-PK DIST IGA re City Ctr Playground (version 13-Clean)

Exhibit 1