



Agenda Memo

Crest Hill, IL

Meeting Date: 04-22-2024
Submitter: Police Chief Edward Clark
Department: Police Department
Agenda Item: DACRA TECH LLC Master Software Licensing Agreement

Summary: The city has used the Municipal Systems Incorporated (MSI) program for administrative hearings for 14 years. MSI was purchased by DACRA about a year ago and DACRA is phasing out the old system as of May 1, 2024. The new platform does have a monthly cost increase from what have paid recently, which was \$1,200.00 per month to \$2,500.00 per month. The increase in cost comes with a more robust platform. The Police Department is currently using DACRA for our state traffic violations, and this would allow us to digitize our administrative citations, parking citations and tow sheets. The Building Department would also be able to go away from the traditional paper citations and streamline the process. This will cut down on clerical data entry as well. The Building Department and Police Department will split the monthly cost of this platform. We are asking permission to enter into this agreement and begin the process of migrating to the new program.

Recommended Council Action: Approval of DACRA TECH LLC Master Software Licensing Agreement.

Financial Impact: \$2,500 Monthly

Funding Source: General Fund

Budgeted Amount: \$2,500 Monthly

Cost: \$30,000.00

Attachments: DACRA TECH LLC Licensing agreement