



## Agenda Memo

Crest Hill, IL

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**Meeting Date:** April 22, 2024  
**Submitter:** Don Seeman  
**Department:** Building  
**Agenda Item:** Maintenance Agreement with Kirwan Mechanical Service

**Summary:** Proposal for Quarterly Inspection/Maintenance to the HVAC System for City Center/Police Department Building

**Recommended Council Action:** Accept proposal from Kirwan Mechanical Service in the amount of \$12,120.00 for quarterly inspection and maintenance.

**Financial Impact:**

**Funding Source:** General Fund Facilities Management

**Budgeted Amount:** \$130,000.00

**Cost:** \$12,120.00

**Attachments:**