



Agenda Memo

Crest Hill, IL

Meeting Date:	August 29, 2022
Submitter:	Lisa Banovetz/ Glen Conklin
Department:	Treasurer's Office
Agenda Item:	Appointment of Ms. Lindsay Cabay as Employee Relations Manager ~ Assistant to the Finance Director

Summary:

Per the work session that was held on August 22, 2022, the City is looking for approval from City Council to appoint Ms. Lindsay Cabay as its Employee Relations Manager ~ Assistant to the Finance Director for the City of Crest Hill with a tentative effective date of September 15, 2022. The start date will depend on the ability to successfully hire an Accounts Disbursement Clerk who would fill her current position.

Recommended Council Action:

Approval from City Council to appoint Ms. Lindsay Cabay as Employee Relations Manager ~ Assistant to the Finance Director for the City of Crest Hill

Financial Impact:

Funding Source: 50% General Fund and 50% Water/Sewer Fund

Budgeted Amount: \$100,000

Cost: \$66,000 plus benefits and a \$2,500 bonus upon SHRM-SCP certification

Attachments: