



Agenda Memo

Crest Hill, IL

Meeting Date:	May 18, 2026
Submitter:	Blaine Wing, City Administrator
Department:	Administration
Agenda Item:	Azavar/LocalGov Agreement

Summary: For several years the City has partnered with Azavar/LocalGov to process the City's Places for Eating Tax (PFET). The last agreement had the City paying \$6,000 for the Azavar/LocalGov solution.

What is being asked of the City as of June 1, 2026 to pay between \$8,000, but not more than \$9,000 depending on the number of businesses. Additionally, Azavar/LocalGov in the scope of work have noted, added, and/or adjusted a few other fees that businesses will be charged:

- Azavar shall assess fees for processing electronic payments per transaction for ACH - \$2 per and 3.2% for credit card transactions shall be absorbed by the Consumer.
- The Taxpayer shall pay a fixed annual service/license fee of \$40 per application/registration as a platform fee within the system registering on an annual basis.
- The Taxpayer shall pay per filling fee of \$12.00.

Attorney Stiff has been given a copy of the agreement for review.

Recommended Council Action: Approval on the May 18th City Council agenda.