



City Council Agenda Memo

Crest Hill, IL

Meeting Date: 07/22/24

Name: Ron Mentzer, Interim Community & Economic Development Director
Zoe Gates, Administrative Clerk

Department: Community Development

Topic: 1949 Willow Court Permit Fee and Excavation Bond Waiver

Summary: Lockport Township Park District has applied for a permit to revitalize the Crest Hill Memorial Park at 1949 Willow Ct.. The project includes parking lots, volleyball, fitness, playground equipment, trails, and picnic tables. The project has a cost of \$1,001,424.75 resulting in a permit fee of \$11,470.00. All review has been done in house so there is no review fee from any outside consultant. The Park District is requesting a waiver of the permit fee of \$11,470.00 as well as a waiver of the excavation bond requirement for working in the city right of way. The excavation bond is \$5,000.00 by ordinance.

Historically we have waived permit fees for other governmental bodies. I do not have a record of a request to waive the excavation bond requirement.

Recommended Council Action: Approval of the waiver of the permit fee of \$11,470.00 and the excavation bond requirement for the Crest Hill Memorial Park.

Financial Impact:

Funding Source:

Budgeted Amount:

Cost:

Attachments: Request letter from the Lockport Township Park District. 1949 Willow Overall Layout Plan received 07/03/24.

