



DRAFT
Town Council Special Meeting
March 5, 2026 – 6:00 PM
Cape Charles Civic Center, 500 Tazewell Avenue

CALL TO ORDER

Vice Mayor Buchholz called the Town Council Special Meeting to order at 6:00 p.m.

ROLL CALL

Council Members present: Vice Mayor Buchholz, Councilmen Butta and Grossman, and Councilwomen Ashworth and Holloway. A quorum was established. Councilman Newman arrived at 6:00 p.m. shortly after the roll call. Mayor Charney arrived at 6:03 p.m.

Others in attendance: Town Manager Rick Keuroglan, Human Resources Director Jodi Outland, Assistant to the Town Manager Pam Endlein, and Town Clerk Libby Hume

There were no members of the public in attendance.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

Council observed a moment of silence followed by the Pledge of Allegiance.

PUBLIC COMMENTS

There were no comments to be heard, nor any comments received in writing prior to the meeting.

ORDER OF BUSINESS

A. 2026-2027 Employee Health Insurance Presentation & Renewal

Human Resources Director Jodi Outland presented information regarding the 2026-2026 employee health insurance which would renew effective April 1, 2026. Staff's recommendation was to renew the current plans through Anthem Healthkeepers at a 5.2% increase which equated to an overall increase of \$6,189. Quotes were received from other carriers which would increase the premiums by a minimum of 31% up to 56%.

The Town also provided dental and vision plans through Anthem. There was no changes in the premiums for those plans.

Jodi Outland also reviewed the Wellness & Health Incentive Program, the YMCA Discounted Memberships, and a new Partnership with the Cape Charles SIC Clinic at Rayfields, adding that the Town's goal with these programs was to reduce the number of claims.

The Town also provided a telehealth plan currently through Revive Telehealth. Staff recommended changing providers to Apios Health which offered a 24/7 comprehensive concierge-style virtual urgent care service. Apios Health was a nationwide company headquartered in Virginia Beach. Jodi Outland recommended offering this service to Town Council either self-paid or Town paid, and compensated board members as a self pay benefit since it would be applicable to the employee/board members and their families.

The total annual cost for the 2026-2027 plan year for all plans would be \$292,896, not including the cost of the Apios Health service for Town Council members

Motion made by Councilman Grossman, seconded by Councilwoman Holloway, to accept the staff recommendations for health insurance coverages with costs outlined on page 14 (please

see attached) including Apios Health coverage for Council members. The motion was approved by unanimous vote.

TOWN MANAGER COMMENTS

Town Manager Rick Keuroglan commented as follows: i) He was sick last week and he went to the SIC Clinic. It was confirmed that he had a virus and was advised to stay out of work for one additional day. He was feeling better and back to work; ii) He and staff were working hard on next week's retreat; iii) He was working with the department heads regarding their budgetary needs for next fiscal year; iv) He was trying to get his manager's report out but had been very busy. It would go out tomorrow; v) An executive session was scheduled for March 19th following the Regular Meeting to review the housing proposals that were received. The four proposals would be provided electronically to the Council members. If anyone would like printed copies, please let him know. Councilwomen Ashworth and Holloway requested printed copies. There was some discussion regarding the length of the regular meeting and an executive session afterwards making it a long night. The regular meeting agenda items were briefly reviewed and Council requested that the Beachfront Master Plan and Davenport & Company presentations be postponed until the April regular meeting.

MAYOR & COUNCIL COMMENTS

Vice Mayor Buchholz stated that he saw signage that Virginia American Water (VAW) would begin working on the Keck Well pipeline from the water plant. This would require digging through the Cape Charles Brewing Company's parking lot to get from the water plant to Cassatt Parkway and he believed that Cassatt Parkway would be closed for a period of time. He requested Rick Keuroglan to contact VAW about their work plan so we could notify our residents and businesses.

Councilman Butta provided an update of the March 3rd Harbor & Railyard Area Master Plan Steering Committee meeting. He distributed a handout of information he obtained from the project webpage. He noted that some information that was discussed during the meeting was not provided to the committee prior to the meeting, so the committee members saw and heard the information at the same time as the members of the public in attendance. In the initial set of maps, all of the streets were continued into the area, but the revised maps proposed bringing Peach and Nectarine across as connector roads and the possibility of Strawberry Street becoming a pedestrian mall similar to the one in Charlottesville. He stressed that no decisions had been made yet and added that he had suggested to Katie Nunez that the committee meet to discuss all of the ideas in person. No response had been received yet. He asked how the committee was supposed to respond to this if they did not have the documents. Councilman Newman added that it was difficult for people to understand that these were not construction documents but just a general concept. These ideas were 10 to 30 years out in the future. A majority of these decisions were not for the Town Council to make but for the owners of the property. Rick Keuroglan stated that staff would get the missing documents to the committee.

There were no other comments.

ANNOUNCEMENTS

- March 12, 2026 – Town Council Strategic Planning Workshop, 12PM, Trinity UMC Fellowship Hall
- March 19, 2026 – Town Council Regular Meeting
- March 21, 2026 – Cape Charles Day. 10AM-12PM Community Clean-Up; 12:30PM-2PM Picnic in Central Park

Mayor Charney and Councilwoman Ashworth stated that they were unable to attend the Strategic Planning Workshop due to other commitments.

ADJOURNMENT

Motion made by Councilman Grossman, seconded by Councilman Butta, to adjourn the Town Council Special Meeting. The motion was approved by unanimous vote.

The meeting adjourned at 7:23 p.m.

Adam Charney, Mayor

Libby Hume, Town Clerk

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