



HISTORIC DISTRICT REVIEW BOARD STAFF REPORT

Meeting Date: March 17, 2026

Item: Report from Zoning Administrator Katie Nunez

Prepared by: Katie H. Nunez, Director of Planning & Zoning Administrator

Date: March 9, 2026

1) MINOR EXEMPTIONS APPROVED BY ZONING ADMINISTRATOR:

- a. 509 Harbor Avenue – installing fencing, pursuant to CCTC Section 32-227 (8)
- b. 534 Jefferson Avenue – installing accessory structure, pursuant to CCTC Section 32-227 (8)
- c. 603 Jefferson Avenue – replacing the existing awning, pursuant to CCZO CCTC Section 32-227 (8)
- d. 11 Peach Street – replacing the existing roof, pursuant to CCZO CCTC Section 32-227 (2)
- e. 615 Strawberry Street – installing a driveway, pursuant to CCZO Section 32-227 (5)
- f. 2140 Stone Road – replacing the existing roof, pursuant to CCZO CCTC Section 32-227 (2)

2) COMPLIANCE CHECKS BY ZONING COMPLIANCE OFFICER ON ISSUED CERTIFICATES OF APPROPRIATENESS (COA): None.

3) NOTICES OF VIOLATIONS ISSUED ON BEHALF OF THE HDRB: None.