

Cape Charles STR Compliance Update

July 2026



Purpose

1. To re-introduce the Short-Term Rental (STR) webpage at CapeCharles.org
2. To re-introduce the STR Public Portal, STR Customer Portal, Inspection Portal and Rentalscape since it has been populated with Town information
3. To share new data with the Town on STR's



Planning & Zoning

- [Annexation Agreement](#)
- [Applications and Forms](#)
- [Boards and Commissions](#)
- [Cape Charles Community Multi-Use Trail Project](#)
- [Chesapeake Bay Preservation Act](#)
- [Comprehensive Plan](#)
- [Flood Insurance Rate Maps](#)
- [Online Planning Files](#)
- + [Railroad & Harbor Area Master Planning](#)
- [Resilience Adaptation Feasibility Tool \(RAFT\)](#)
- [Sanborn Maps](#)
- [Short-Term Rentals - Vacation Rentals](#)**
- [Tree Policies and Regulations](#)
- [Zoning Ordinance](#)

Short Term Rentals - Vacation Rentals

To see all **2026 Certified Short Term Rental (STR) businesses currently operating in the Town of Cape Charles**, please visit the **Public Portal map** using the link below.

Please go to the Cape Charles STR Public Portal here:

[STR Public Portal Map](#)

The Public Portal also provides useful links for reporting STR compliance issues.

To apply for a **Short Term Rental (STR) Certificate**, which includes your **2026 Business License** and **Certificate of Occupancy**, follow the link below to our **Customer Portal**. The Customer Portal is where all STR applications are processed and paid. It is also where all Quarterly **Transient Occupancy Taxes (TOT)** are reported and paid. All applicants can enter the portal with their email address of record or use the "[Create Account](#)" and "[Apply for new STR Certificate](#)" buttons to get started.

Please go to the Cape Charles STR Customer Portal here:

[STR Customer Portal](#)

Once you apply and pay for your annual STR Certificate online **you will be contacted** by the Town of Cape Charles 1) Finance Department, 2.) Building Department, and 3.) Zoning Department.

- The **Finance Department** will check to make sure the property owner's name matches the deed, property taxes have been paid to the town, and nothing is owed to the Town from the previous year in terms of fees for trash cans, etc. and all TOT has been reported and remitted.
- The **Building Department** will schedule and conduct your physical STR inspection to make sure your rental meets all occupancy and safety requirements for lodgers and the applicable building codes.
- The **Zoning Department** will review your STR's existing files to verify that the appropriate site plans, bedroom floor plans, parking plan, and photos of existing site conditions are on file and your STR meets any new STR ordinances passed by Town Council.
- Finally, **the Planning Director & Zoning Administrator will issue your new STR Certificate in the form of a PDF by email.**

All applications will be reviewed in the order in which they were received. If you have questions please email inspector@capecharles.org or call (757) 331-3259, ext. 42.

Note:

- **Please ensure you have gathered the information listed below before you start your application process. You will not be able to save your progress if you are missing any information and will have to restart the registration process again. We accept Visa/Mastercraft payments (a 2.9% + \$0.30 transaction service fee will be added) -or- you may use an e-Check (\$2.50. transaction fee). To make an e-Check payment you need to have your bank's routing number and your account number.**

Information needed to complete this application:

- 1.) Property Owner- Name, mailing address, phone number, email address
- 2.) Property Manager (If applicable)- Name, mailing address, phone number, email address (Property managers must hold a separate Town BPOL)
- 3.) 24/7 Local Contact- Name, mailing address, phone number, email address
- 4.) Number of Bedrooms

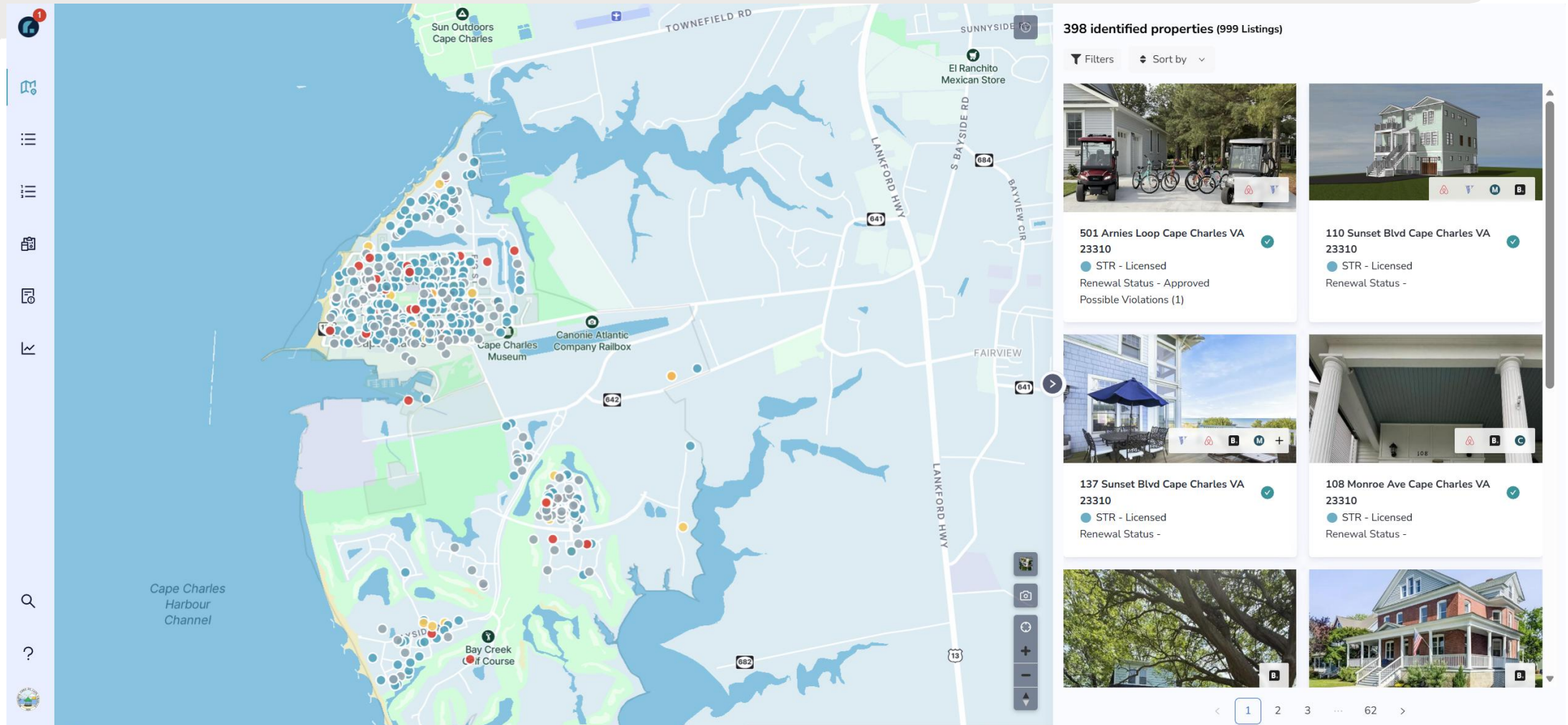
Contact Information

Address

Planning & Zoning Department
412 Tazewell Avenue
Cape Charles, VA 23310



Rentalscape



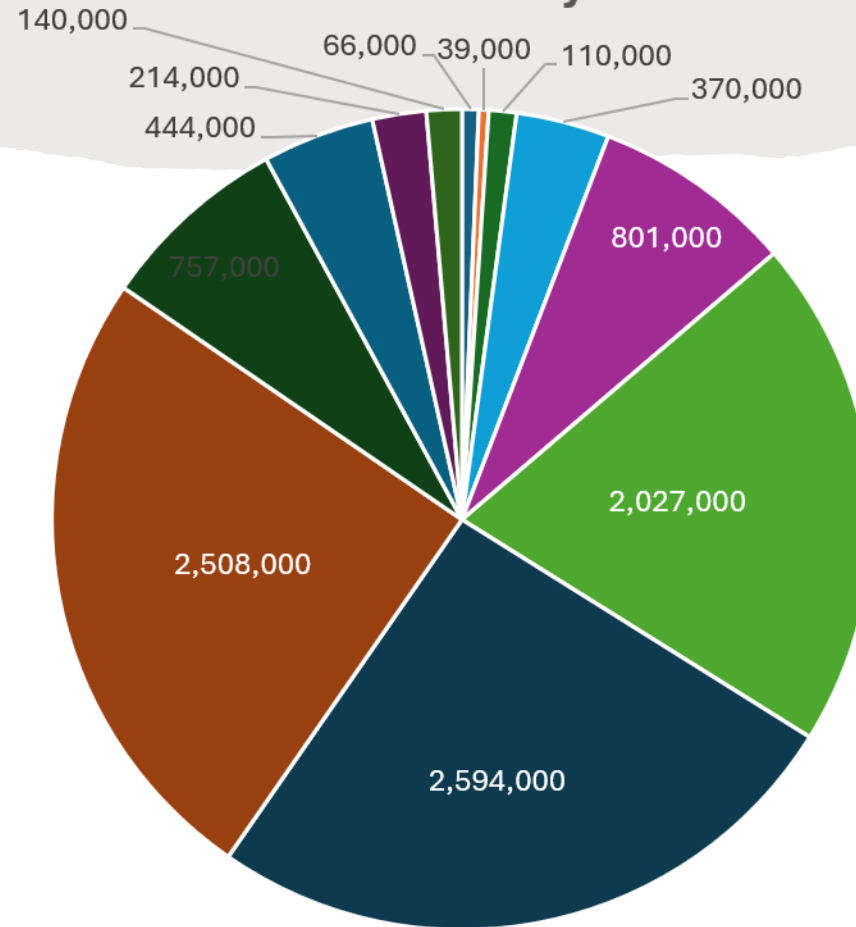
2026 STR Data

- 2025 STR Revenue Tracking
- 330 applications
- 305 certifications
- 4 Accessory Dwelling Units (ADU)
- 1/3 of all inspections Fail
 - Safety Corrections
 - Occupancy Corrections
- 18 BOSTR Permits
- 24% of all STR's are locally owned
- Compliance
 - Complaints
 - 39 STR's investigated
 - Violations
 - TOT reporting
- 2027 Changes
 - #1 – Turn Around Time

2025 STR Revenue Tracking

		TRANSIENT OCCUPANCY TAX																		
		Oct-25						Nov-25						Dec-25						
Street Address	House #	Dated Filed (by 20th of subsequent month)	Gross Receipts	Lodging Tax Due (4% of Gross Receipts)	# of Nights	Per Night Fee (\$4 per night)	Paid by?	Dated Filed (by 20th of subsequent month)	Gross Receipts	Lodging Tax Due (4% of Gross Receipts)	# of Nights	Per Night Fee (\$4 per night)	Paid by?	Dated Filed (by 20th of subsequent month)	Gross Receipts	Lodging Tax Due (4% of Gross Receipts)	# of Nights	Per Night Fee (\$4 per night)	Paid by?	Total Annual STR Gross Receipts
Arnie's Loop	314	5	4225	\$ 169.00	3	\$ 12.00	Other	2	775	\$ 31.00	1	\$ 4.00	Other	5	0	\$ -	0	\$ -	Other	\$ 30,654.00
Arnie's Loop	501	30	2050.11	\$ 82.00	4	\$ 16.00	Airbnb			\$ -		\$ -				\$ -		\$ -		\$ 52,544.68
Bahama Road	3	20	1429.03	\$ 57.16	3	\$ 12.00	VRBO	15	0	\$ -	0	\$ -	Other	15	0	\$ -	0	\$ -	Other	\$ 35,113.12
Bahama Road	5	3	0	\$ -	0	\$ -	Other	16	0	\$ -	0	\$ -	Other			\$ -		\$ -		\$ 16,395.00
Bay Avenue	4			\$ -		\$ -				\$ -		\$ -				\$ -		\$ -		\$ -
Bay Avenue	14	14	0	\$ -	0	\$ -	Other	2	0	\$ -	0	\$ -	Other	6	0	\$ -	0	\$ -	Other	\$ 40,969.54
Bay Avenue	106	20	2541.8	\$ 101.67	5	\$ 20.00	Other			\$ -		\$ -				\$ -		\$ -		\$ 35,449.51
Bay Avenue	204			\$ -		\$ -				\$ -		\$ -				\$ -		\$ -		\$ -
Bay Avenue	212	16	7085	\$ 283.40	8	\$ 32.00	VRBO	9	5265	\$ 210.60	7	\$ 28.00	Airbnb	12	6285	\$ 251.40	8	\$ 32.00	VRBO	\$ 110,226.50
Bay Avenue	408	20	4051.98	\$ 162.08	5	\$ 20.00	Other			\$ -		\$ -				\$ -		\$ -		\$ 31,550.08
Bayshore Road	1011	19	3350	\$ 134.00	12	\$ 48.00	Other			\$ -		\$ -		20	1450	\$ 58.00	5	\$ 20.00	Other	\$ 45,570.00
Bayside Avenue	303	5	0	\$ -	0	\$ -	Other	2	0	\$ -	0	\$ -	Other	5	0	\$ -	0	\$ -	Other	\$ 19,241.00
Bayside Avenue	313	5	0	\$ -	0	\$ -	Other	2	0	\$ -	0	\$ -	Other	5	0	\$ -	0	\$ -	Other	\$ 8,150.00
Bayside Avenue	505	5	0	\$ -	0	\$ -	Other	2	413	\$ 16.52	1	\$ 4.00	Other	5	0	\$ -	0	\$ -	Other	\$ 20,141.00
Bayside Avenue	509	20	0	\$ -	0	\$ -	Other			\$ -		\$ -				\$ -		\$ -		\$ 5,517.06
Bayside Avenue	511	20	947.98	\$ 37.92	5	\$ 20.00	Airbnb			\$ -		\$ -				\$ -		\$ -		\$ 14,119.25
Brass Ring Circle	509	5	0	\$ -	0	\$ -	Other	2	0	\$ -	0	\$ -	Other	5	0	\$ -	0	\$ -	Other	\$ 25,698.00
Bridgeton Drive	34			\$ -		\$ -		30	0	\$ -	0	\$ -	Other	9	0	\$ -	0	\$ -	Other	\$ 7,986.20
Captain Orris Browne	310			\$ -		\$ -				\$ -		\$ -				\$ -		\$ -		\$ 1,519.59
Captain Orris Browne	404	1	1740	\$ 69.60	4	\$ 16.00		30	0	\$ -	0	\$ -	Other	8	0	\$ -	0	\$ -	Other	\$ 45,954.84
Captain Orris Browne	410	5	2563	\$ 102.52	4	\$ 16.00	Other	2	0	\$ -	0	\$ -	Other	5	0	\$ -	0	\$ -	Other	\$ 21,914.30
Carissa Ct.	12			\$ -		\$ -				\$ -		\$ -				\$ -		\$ -		\$ 1,199.83
Carousel Place	602	20	0	\$ -	0	\$ -	Other			\$ -		\$ -				\$ -		\$ -		\$ 42,963.22
Carousel Place	614			\$ -		\$ -				\$ -		\$ -				\$ -		\$ -		\$ -

2025 STR Gross Revenue by Month



■ Jan ■ Feb ■ Mar ■ April ■ May ■ June ■ July ■ Aug ■ Sept ■ Oct ■ Nov ■ Dec

Total Annual STR Gross Receipts	Total Lodging Tax Due (4% of Gross Receipts)	Total Nights	Total Per Night Fees Due (\$4 per night)	Total All Taxes Due (Paid by Owner and/or 3rd Party)
\$ 10,155,155.19	\$ 435,565.13	21,671.00	\$ 86,469.48	\$ 543,705.61



SHORT TERM RENTAL CERTIFICATE

STR Certificate Number

STR-26-01725

STR Certificate Holder Name

Maurice Blackburn

Property Address

115 MASON AVE CAPE CHARLES VA 23310

Issue Date

2026-05-21

Expiration Date

2026-12-31

24/7 Local Contact

Chip Howard

8043056986

Maximum Occupancy

5

Parking Spaces

1

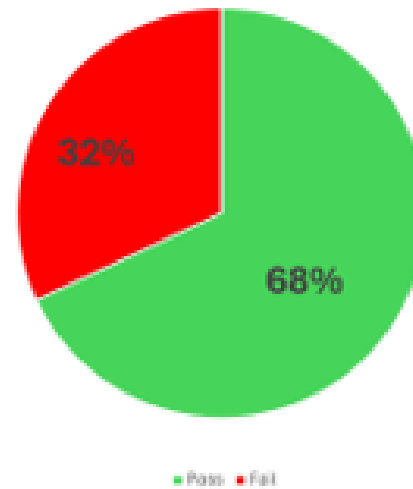
of Trash Cans

1



Please post where easily viewed
STR Certificate is not transferable.

STR Inspection Pass Rate %



STVR Health & Safety Inspection
240 MONROE AVE CAPE CHARLES VA 23310

Exterior Elements

Interior Elements

Exterior Doors Working Condition
The exterior doors are in proper working condition and can be unlocked from the inside without a key or special knowledge.



2 image, 10 MB max

Pass

Needs Correction

Windows Operable No Damage
Windows are operable without force and free of peeling, chipping or flaking paint.



2 image, 10 MB max

Pass

Needs Correction

Stairways and Surfaces Safe
All stairways, ramps, landings and other walking surfaces are maintained in safe working condition.



2 image, 10 MB max

Pass

Needs Correction

Handrails and Guardrails Support Loads
All handrails and guardrails are capable of supporting normally imposed loads.



2 image, 10 MB max

Pass

Needs Correction

Bedrooms Egress to Hall
All bedrooms egress directly to a hall without going through another bedroom.



2 image, 10 MB max

Pass

Needs Correction

Bedrooms Emergency Egress
There is egress from every bedroom free from obstructions in case of emergency (Windows must be 5 sq ft on 1st floor and 5.7 sq ft on other floors with a sill no higher than 44").



2 image, 10 MB max

Pass

Needs Correction

Bedrooms Minimum Size

Inspection Detail

Property	216 MONROE AVE CAPE CHARLES VA 23310
Result	Fail
Inspection Date	2026-01-30 08:36

Exterior Elements

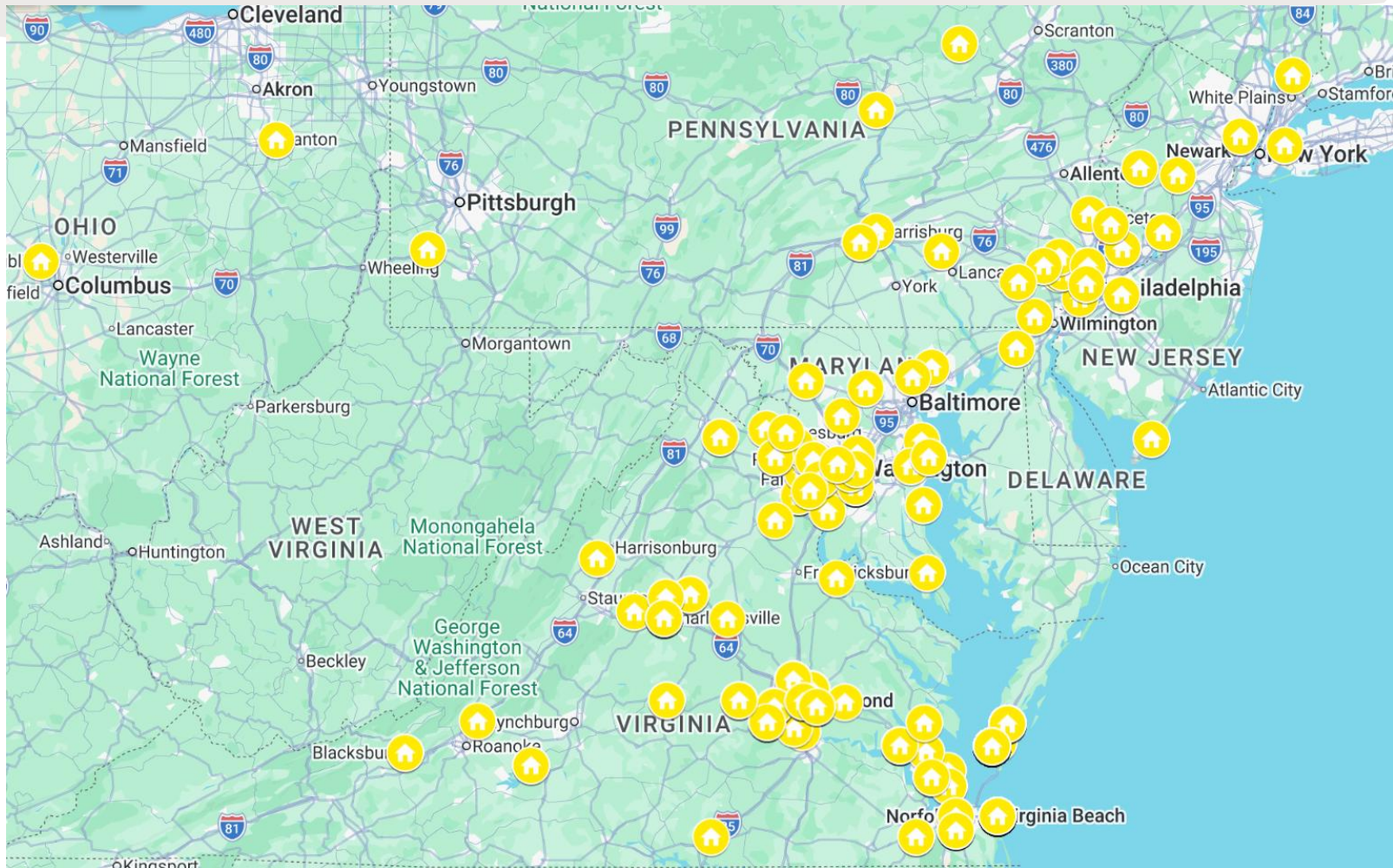
Address Numbers Visibility	Pass
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The address numbers are posted and visible from the street using a minimum of 4" tall numbers on a contrasting background.

Exterior Condition	Pass
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The exterior of the rental is in good repair and structurally sound/safe.







TOWN OF CAPE CHARLES, VA

TOT REPORTING OVERDUE

This is a courtesy reminder to file and make full payment for the Jan-Mar 2026 period. The due date is 20 April 2026.

Penalties and interest will continue to accrue until payment is received (if applicable).

The Jan-Mar 2026 period reporting is **7 days overdue**

[Click here to pay now](#)
