



## Special Town Meeting Agenda

Thursday, June 19, 2025 at 1:00 PM

3820 40th Avenue Cottage City, Maryland 20722

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**This meeting will be hosted on Hybrid - Town Hall & Zoom**

<https://us02web.zoom.us/j/86080818538?pwd=l4Tm7RXn3NjRVDP01AGjoGNnDrT1Km.1>

**Phone: 301-715-8592 | Meeting ID: 860 8081 8538 | Passcode: 258583**

**Call to Order at 1:10pm**

### Attendees

1. Ward 1 – Commissioner Salsich (in person)
2. Ward 2 - Commissioner Henderson (in person)
3. Ward 3 - Commissioner Wheatley (in person)
4. Ward 4 - Commissioner Givens (arrived late)
5. At-Large - Commissioner Brooks (in person)
6. John Hoatson - Town Manager (in person)

### Business

1. **Motion to Suspend the Rules & Vote in a Special Town Meeting (Commissioner Vote)**  
The motion to suspend the rules to vote in a special town meeting was made by Commissioner Brooks and seconded by Commissioner Henderson. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Brooks-Aye. Givens was absent. Motion Passes no nays or abstentions.
2. **Bids For 43rd Avenue Stormwater Maintenance Project (Commissioner Vote)**  
John Hoatson, Town Manager, opened three sealed bids that came in for the 43<sup>rd</sup> Avenue stormwater maintenance work. The RFP was put on the website and each bid was vetted through the town's engineers to ensure they meet the town's stated criteria. Mr. Hoatson presented the bids as follows:
  - SFMS: \$304,100.26
  - L&S Dirt Work LLC: \$512,758.12
  - DIR Construction Incorporated: \$383,830.00

The project must be completed by September 30. Mr. Hoatson has looked at the costs and the remaining amounts are available: \$18,340.25 remaining for engineering, \$382,474.97 remaining for

improvement (construction) from the CDBG grant. The earmark from CDBG has not been touched and can be drawn from as needed if the project ends up costing more.

Commissioner Wheatley proposed ruling out L&S Dirt Work due to not being able to cover their cost.

**Commission Discussion:**

Ward 1: Commissioner Salsich asked if the references provided by SFMS have been contacted yet. Mr. Hoatson stated that the bids were only vetted by the engineers at this time; once the commission selects the company they'd like to move forward with it will be contingent upon completion of background and reference checks, and proper licensing in Maryland.

Ward 2: no questions

Ward 3: no specific questions, however Commissioner Wheatley wants to make sure background and reference checks are done and all documents are in order.

Ward 4: no questions

At-Large: no questions

**The motion to move forward with SFMS, contingent upon successful completion of background and reference checks, in the amount of \$304,100.26 was made by Commissioner Brooks and seconded by Commissioner Henderson. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens – Aye, and Brooks-Aye. There was a unanimous vote. Motion Passes no nays or abstentions.**

**Motion To Go into Closed Session (Commission Vote)**

This meeting will be closed under General Provisions Art. § 3-305(b) only: (1)\_\_\_\_“To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”; (7)\_\_\_\_“To consult with counsel to obtain legal advice”.

The Commission proposes to go into a closed session to discuss an employee matter within the CCPD.

**The motion to go into closed session at 1:23pm was made by Commissioner Brooks and seconded by Commissioner Henderson. Salsich-Aye, Henderson-Aye, Wheatley-Aye, Givens – Aye, and Brooks-Aye. There was a unanimous vote. Motion Passes no nays or abstentions.**

All meetings are subject to closure pursuant to the Maryland Open Meetings Act: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Commission retire to executive or closed session the Chair will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such closed session.

**Open Session Following the Closed Session**

<<the recording was not restarted after closed session>>

**Adjournment**